



1. **CALL TO ORDER and INTRODUCTIONS**–Meeting was called to order at 12:00 pm.

- a. **Staff:** Michelle Haynes (R10 Director), Nancy Murphy (Small Business Development), Corey Bryndal (Broadband Project Director), Trish Thibodo (Deputy Director) Courtney Rodwell (Office & Program Coordinator)
- b. **Board Members:** John Clark (Town of Ridgway), Jim Gelwicks (City of Gunnison), Dave Frank (City of Montrose), Linda Riba (Montrose County), Michelle Nauer (Ouray County), Michael Bacani (Mt Crested Butte), Mike Bordogna (San Miguel), Elyse Casselberry (City of Delta), Kristi Borchers (Hinsdale), Chris Haver (Crested Butte), Vince Rogalski (GVTPR), Carlos Velado (Mt Crested Butte), DeLanie Young (Town of Telluride)

2. **APPROVAL OF AGENDA**

Motion to approve agenda: M/S Dave Frank/Jim Gelwicks: as accepted. None opposed.

3. **APPROVAL OF MINUTES for April 27, 2023, Executive Committee Meeting**

Motion to approve minutes with the edit that Michelle Nauer was Present: M/S: Jim Gelwicks/Dave Frank as accepted. None opposed.

4. **Discussion Items:**

- a. Executive Committee: Dave Roberts has previously expressed interest; however since he is not in attendance we will wait to vote. Michelle Nauer expressed interest in serving if it would be beneficial to the committee. Also, Dave Frank has been serving on the Executive Committee since he has joined, but in review, we were not able to find a vote confirmation. Would the committee like to ratify the position and past motions and votes?

Motion to Ratify Dave Franks' position on the Executive Committee: M/S: Jim Gelwicks/Linda Riba as accepted. None Opposed.

Motion to nominate and Appoint Michelle Nauer for the Executive Committee: M/S: Dave Frank/Jim Gelwicks as accepted. None Opposed.

- b. Board Officers: John Clark as Chair, Dave Frank as Vice Chair, and Jon Waschbusch as Treasurer.
 - i. Regarding question of current board vacancies: Counties can appoint two private appointees: Delta County has two vacancies, Ouray County has 2 vacancies. We are not sure who is the official appointee for the Town of Mountain Village. The next vote for executive committee will be in August and any remaining vacancies for the committee can be nominated and approved at that meeting.

Motion to approve as presented Board officers as presented: M/S: Jim Gelwicks/Michelle Nauer as accepted. None opposed.

- c. Board Survey: It was sent to all board officers, town and county managers.
 - i. In some of our communities we concluded that we do need to go to some their town Council meetings as the elected officials may not know the extent of the work in their community.
 - ii. Region 10 may need to do some more marketing about what you are doing.
 - iii. Did notice that there are no stakeholder responses in this but we are now wondering what they do think about us; Michelle responded we did not send to stakeholders, but could consider something like that in the future.
 - iv. While we asked about the Olathe Incubator, we were asked if we should have asked about Regional Entrepreneur services for a broader perspective.
 - v. Surprised by the response to wanting Regional Transit Planning, there is some MMOF Funding that is available and so we were going to think about applying as Region 10 for that funding to do a Regional Transit Study.
 - vi. Assessments: Highly Reasonable or very reasonable, we did ask if there were some services that would be willing to pay more for services.
 - vii. As for the meeting length, we are working to determine if we have changes to the format. Did tell the Directors to only report back on what they want to call out in the report. Board members agreed best assumption is to assume that the board read the reports.
 - viii. Core Values
 1. Leveraging Resources, Strategic Thinking, Implementable Strategies, Being Present in the Communities was top responses.

2. Board responded-when filling out the survey I felt like a few answers were about the same and so trying to choose one over the other was hard.
- ix. Mission Statement:
 1. Went back through mission statements since 2000 and choose portions of them to include.
 2. Serve of behalf of member, Provides Programs & Services, Programs for seniors, businesses. Promotes collaboration were top responses.
 3. Will have the staff work on the Core Values/Mission Statement and then have board officers look through it and represent it at the August Board meeting.
 - d. Review/Presentation of Member Investments:
 - e. Sources of Funds for Region 10
 - i. Grants: EDA CARES, RSVP, etc.
 - ii. Loans: CDBG, SBA, etc.
 - iii. Broadband
 - iv. Member Dues: These are typically used as match for our grants.
 - f. Uses of Funds: How we invest the funds
 - i. Business Loan Fund/Services: The Loan Fund has grown over the years, we did about 24 loans last year as compared to how many we did in 2014/2015. During covid we did place a higher priority on training and we have seen a shift from direct consulting to training for businesses.
 - ii. Area Agency on Aging: You can see that we are tending spend money where the aging population is growing
 - iii. Enterprise Zone: there were \$1.6 received in Business tax credits and we think about that as money that they can reinvest in their businesses and the community.
 - iv. How do you measure value of some services:
 1. Broadband: We do have a list of the CNLs and there is one in Gunnison that is not listed.
 2. It is difficult to measure the value of SBDC consulting.
 - g. Budget:
 - i. Dues: we are planning a 5% increase for next year. The allocation was just how the allocation was split out, and population is a portion of it. AS the population grows/decreases we could look at that. Would like to look at having some of the very small members participate, like Pitkin. WE do serve all our communities whether or not they participate; given that all the counties do participate we feel like we should be serving some of those smaller communities. Pitkin, Ophir, etc., within those counties
 - ii. Budgeted a 3% salary increase, that would keep us in market ranges of where we needed to be.
 - iii. The organization does not have a negotiated indirect rate; we have always used direct cost or the 10% de minimis rate. We may be leaving money on the table by not having an indirect rate and think that having an indirect rate can work to our advantage.
 - iv. We are soliciting bids for auditor, and we have doubled our budget for that. The auditor that we have been using is closing the audit portion of their services. We do look like a complex organization from an auditor's stand point.
 - v. The AAA we are asking you to approved separately because the state requires that. We do have an additional \$650,000 from ARPA. And so that will cover us for this year, we are concerned about where we cover some senior services are provided; the RSVP program is growing and will hopefully assist with filling in if we have budget cuts due the expiration of ARPA.
 - vi. Loan Fund is estimated a little bit less, we have had quite a bit of increase in the CDBG and we are anticipating \$600,000 but I only budgeted \$140,000 to be conservative because it does require job development to be reported.
 - vii. SBRC requires a 50% match and we make that up with the interest revenues from the Loan Fund.
 - viii. USDA Rise and Broadband project have significant capital. Only budgeted for the operations side of those programs. It will look different than when you compare it to the revenue side. Broadband we have shown that the revenue will have doubled.
 - ix. Admin and facilities are our typical budgets. WE are expecting an \$800-900,00 negative net margin, that is because of the depreciation, and we will need to recover some at some point in time. We do have a positive anticipated cash flow (net of depreciation) of about \$25,000.
 - x. Anticipating about 21 staff members, that includes some elimination of positions and some new ones. We are anticipating some funding for a broadband position. We have a vacant position for Senior Companion we are going to fill that as a full time position as we anticipate Eva retiring next year. We did fill our admin financial position and we do have the new positions at the Olathe center.
 - a. Dave Frank: Allocation of salaries for Community Living Services is \$347,000 with Fringes of \$104,000, how many positions is that? That is 6 positions.
 - b. Question: There is at this time anticipated positions that are not filled that may become filled at some point, when you project that out have you done a project current salary.

- i. It is projected as those are filled and we are projected as the 3% salary increase are given in July rather than December.
- 1. Michelle Nauer: the Fringe benefits, it is a challenge to anticipate health insurance costs, when you anticipate the budget did you anticipate the fringe benefits. We do budget benefits to 30-35%, it is the cost of what you want to pay them, plus 30-35%, plus 40%.
 - a. Who else is the budget information shared with? We do have a back-up plan for most things, our CPA/accountant has been working on the budget. We have each of the program directors responsible for their portion of the budget. We have decided to have a grants compliance officer (accountant) to overview all the grants and then have each of the directors have a better understanding of their individual grants.
 - b. One of the other things we are working on are processes as we grow.
- 2. Dave: Revenues: anything larger than a 20% shift stands out, on the for the EDA grant 30100, it is going from \$200000 to \$70,000; Michelle responded that it is the end of the CARES funding.
- 3. Expenses 58100 Broadband it is \$840,000 coming from \$0, that is depreciation that we have begun to separate from other depreciation.
- 4. RSPP Expenses: \$130,000 to \$291,430 what happened there. That program is growing, last year was the first year and we only used up about \$130,000 of the \$300,000 allocation, but we are now utilizing all funding.

Motion to Approve FY 2023/2024 Budget: M/S: Jim Gelwicks/Dave Frank. None Opposed.

2. Reports:

- h. **Executive Director Report/Financial Report** – Presented by Michelle Haynes
 - i. Working with attorney on organizational review for the CDOT IGA.
- i. **Small Business Resource Center** –Nancy Murphy
 - i. Demystifying Entrepreneurship was a success: since it we have had 3 participants in training.
 - ii. We have 6 kitchen prospects in the pipeline for the Kitchen Incubator
- j. **Business Loan Fund** – Michelle for Dan Scinto
 - i. Dan is still with us but is transitioning to resign in the near future.
 - ii. Regarding the portfolio percentage by industry that the board requested at the last meeting. Currently our loan portfolio is highly concentrated in food & beverage we would like that to be less than 20% of our loans but with the new kitchen incubator we do not want to say we are not. We are thinking about limiting those loan amounts though to about \$50,000.
 - 1. Action Items: approve resolution to borrow additional SBA funds and for Michelle to be able to sign all related documents.

Action Item: Motion to approve SBA VII for \$750,000: M/S: Jim Gelwicks/Michelle Nauer as accepted. None opposed.

Action Item: Motion to approve Michelle Haynes to execute the Resolution of Board of Directors as a signer for paperwork for SBA VII: M/S: Jim Gelwicks/Dave Frank. None opposed.

- k. **Community Development** – Trish Thibodo
 - i. Reminder, hold the date for July 11th for a Regional Summit for Infrastructure IIJA.
 - 1. Hosted at Ouray County Fairgrounds. There is a survey that was sent to you and those results will be informative about how that training is structured.
 - ii. We are hosting an intern this summer for 8 weeks. He is an Olathe graduate that is now studying at Harvard for his undergrad.
 - 1. We are thinking that he should do an assessment on Electric Vehicle Charging stations. Is there anything that the board would like to see him research in the area of energy efficiency, policy, transportation, or community development?
 - a. Jim Gelwicks: the state has an EV program that is in effect and Gunnison is participating in that. Those charging stations take the equivalent of that of a grocery store. For those grants we have been requesting that they include money for upgrading the utility infrastructure
 - b. Assessment of accessibility, how easy would it be to put it in specific places. Looking at the impact on the grid. Some of the grant money could be dedicated to the infrastructure of electricity rather than just the charging station.
 - c. Knowing which ones are working at any given time and knowing what connector is at the charging station.
- l. **Community Living Services** –Eva Veitch
 - i. AAA Budget:
 - ii. RSVP we offer our volunteers milage reimbursement and that allows them to provide those services. Outreach, volunteer recognition and volunteer recruitment.

- iii. In Nucla & Norwood and other remote areas, we are providing more direct consumer services to provide access to more areas.
- iv. In the past we have had the homestead and that has been cut back, that will all be gone next year. The ARPA money we were stingy with it this year and that is carrying forward.
- v. We are starting to target funding to those in most need. 31% of this region is over the age of 60 and many of these programs are keeping older adults in their home but we are going to have to make some tough decisions.
 - 1. Question: Is the dialing back common for all AAAs? Eva's response: We used to get more funding from the Federal government. They have since pulled some of their funding and so the state stepped in but we are an aging community and with people living longer the programs are getting stretched out. We are getting 2.4% of the budget statewide. RSVP is designed to help us backfill with some volunteer services.

Action Item: Motion to approve the AAA Budget: M/S: Dave Frank/Jim Gelwicks. None opposed.

m. Broadband – Corey Bryndal

- i. Actively working on the Telluride project and it should be finishing up next week.
- ii. We have the expansion grant, and the goal is to get us connected to Denver and then eventually down to Albuquerque.
 - 1. We are working on getting the fiber leases and equipment.
 - 2. We are close to signing an IGA with CDOT and that is an enabling piece.
 - 3. Vendor management, getting hardware in.
- iii. Visionary Broadband has approached Crested Butte about getting fiber in the community.
- iv. We met with Pitkin to get a microwave link there and then we are looking for some long-term options for Fiber.
- v. We are also looking at a link to Salt Lake City so that we have a connection West of us and East of us.
- vi. We are asking for supplements for the DOLA grant. For the I70 and SW CO connection projects, if we cannot find funding we will have to cut back the project and so we are meeting with communities that are not members but would be involved in the project. There are 7 communities in the Northwest on the project, 4 in the Southwest plus our 6. It is the first time we have asked communities outside Region 10 for match.
- vii. We are a week away from starting Fiber in Lake City.

n. Gunnison Valley Transportation Region Committee – Vince Rogalski

- i. Boundary Amendments for the STAC at the GVTTPR Jamie Grim came out to give an update.
 - 1. There will still be 10 Rural TPRs and 5 Urban MPOs
 - 2. They will set rules in June of 2024.
 - 3. Long range plan will be kicked off this summer and if you change the boundaries you would be affecting the plans.
- ii. STAC made a recommendation to approve the 2024-27 STIP
- iii. Beginning the process of the long-range plan and then you need to do resource allocation and you have to distribute the money for the 2050 plan that will update all forecasted revenues.
- iv. TAP (Transportation Alternatives Program) Funding, all applications have been reviewed but announcements of the funding have not been made. That will be made in June. Money was limited and there is not enough money to cover everything.
- v. HWY 50 widening of shoulder how long may that take: not sure what the timeline is. The deadline for the canyon has been changed to mid-Nov.

Motion to approve Reports M/S: Dave Frank/Linda Riba. None Opposed.

5. Roundtable:

- a. **DeLanie Young-Tapson:** Announced resignation as mayor of the Town of Telluride, as she has been offered the position of Director of Community Service and will be responsible for the operations and maintenance of the rental housing portfolio. But is interested in continuing to attend meetings as I see them as valuable. New email will be: dtapson@telluride-co.gov

6. Next Meeting:

- a. Next **Executive Committee Meeting:** In Person at the Region 10 Conference Room Thursday, June 22nd

7. Meeting adjourned 2:27 pm