



## **JOB ANNOUNCEMENT**

### **Regional Infrastructure Planning Coordinator**

#### **Job Summary**

Region 10 League for Economic Planning and Assistance is a quasi-governmental nonprofit organization based in Montrose, Colorado, that serves seniors, businesses, and communities in a six-county region, including Delta, Montrose, Gunnison, Hinsdale, Ouray, and San Miguel counties. The new Regional Infrastructure Project Navigator is responsible for supporting all communities in Region 10 by identifying projects that could be funded through the Infrastructure Investment and Jobs Act (IIJA), American Rescue Plan Act (ARPA) and Inflation Reduction Act (IRA) funding opportunities. This position will prioritize efforts in underserved areas through outreach efforts, capacity support and technical assistance. This position will work closely with the Colorado IIJA State Coordinator, State of Colorado Recovery Office, other similar regional planning organizations (each Regional Planning Organization similar to Region 10 will have a similar position), Department of Local Affairs (DOLA) Regional Managers and DOLA Recovery staff to identify applicable federal funding opportunities and help pair them with local projects.

Region 10's administrative office is located Montrose, CO. This position has the option for remote, hybrid or to office out of the Region 10 Montrose, Olathe, or Gunnison offices. This position will be expected to travel extensively throughout the region. *Note: this position may be available as a contracted position, but preference is for a salaried staff position.*

#### **Responsibilities:**

- Serve as regional point of contact for questions, inquiries, and communicate available funding resources related to IIJA, ARPA and IRA, with particular focus on state infrastructure priorities:
  - Broadband
  - Water supply, quality, and drought mitigation
  - Transportation
  - Disaster preparedness and resiliency
  - Expanding access to affordable and secure clean energy
  - Energy efficiency and affordability
- Conduct outreach calls and meetings to identify and cultivate projects that could be funded through IIJA , ARPA or IRA, with an emphasis on outreach to rural and underserved communities.
- Facilitate grant writing technical support and project development, which may include grant writing workshops and connecting communities to relevant grant writing experts.
- Input and track IIJA applications and awards in the State's Salesforce database and provide quarterly reports on project progress.
- Regularly communicate with IIJA State Coordinator, State Recovery Officers, and DOLA Regional Managers and Recovery staff to identify applicable federal funding opportunities and troubleshoot potential issues.

- Meet with other Regional Planning organizations across the state to share best practices and identify application opportunities that span multiple regions.
- Support ongoing monitoring and compliance related to ARPA and IIJA funding.
- Serve as a resource to State and Federal partners with questions and inquiries related to IIJA, ARPA and IRA.
- Build and maintain a contact list for each local government in the region and track outreach attempts and engagements.
- Potentially provide grant writing, compliance and reporting support and technical assistance.
- Coordinate the Gunnison Valley Transportation Planning Region Committee.
- Work with regional transit agencies, advisory committees, and the public to coordinate regional transportation plans.
- May assist with other regional recovery and infrastructure programs as needed.

**Skill/Knowledge Requirements:**

- Have a degree in a related field, with proven written and oral communication skills or equivalent experience.
- Experience with local government and community development.
- Understand funding sources and program grants and uses of funds in programs and operations.
- Develop, maintain, and build working relationships with local, state, and federal governments, businesses, community members, volunteers and consultants.
- Be comfortable making public presentations and working directly with communities, Board of Directors, funders, stakeholders, and committees.

**Salary Range:** The exempt salary range is \$55,000 - \$65,000 DOE

- Date Available: ASAP
- Closing Date: Until filled
- Region 10 is an Equal Opportunity Employer and offers competitive compensation and benefits, including paid vacation (up to 15 days/year based on FTE), holiday (11 days) plus sick leave, health insurance (health, dental and vision covered 100% for employees working 32+ hours/week), retirement (match up to 5% for employees), Employee Assistance Program and Life Insurance, as defined in the personnel policy.
- Position reports to Deputy Director

**To Apply:**

Email us at [applications@region10.net](mailto:applications@region10.net) and include a cover letter, your resume, and three professional references. Please include "Infrastructure Project Navigator" in the subject line. Open until filled.

Region 10 League for Economic Planning and Assistance is a 501(c)3 nonprofit organization based in Montrose, Colorado, that serves seniors, businesses, and communities in a six-county region, including Delta, Montrose, Gunnison, Hinsdale, Ouray, and San Miguel counties. Learn more about Region 10 at [www.region10.net](http://www.region10.net)

**Other**

Please note that this is a grant funded position through the Colorado Office of Economic Development. Funding will be committed on an annual basis. Additional annual funding will depend on the performance of this position in accomplishing the responsibilities highlighted above and funding availability.