



**Board of Directors Executive Committee Meeting
January 25, 2024
12:00 to 2:30 p.m.
Region 10: 145 S Cascade Conference Room**

To Join Zoom Meeting

<https://us06web.zoom.us/j/81741629620?from=addon>

Meeting ID: 817 4162 9620

One tap mobile +17193594580,,81741629620# US

- 1) **CALL TO ORDER and INTRODUCTIONS**
- 2) **APPROVAL OF AGENDA ITEMS**
- 3) **APPROVAL Minutes December 2023**
- 4) **Action ITEMS:**
 - a. **Area Agency on Aging Funding and Grant Approval**
 - b. **Review/Approval of Employee Handbook**
- 5) **REPORTS**
 - a. **Executive Director Report**– Michelle Haynes
 - **Financial Report**
 - **Community Development**
 - **Action Item: EZ Contribution Projects (as applicable)**
 - **Regional Grants Navigator**
 - b. **Small Business Resource Center**- Nancy Murphy
 - **Business Loan Fund**
 - **SBDC**
 - **Business Cultivator**
 - c. **Community Living Services** – Eva Veitch
 - **Action Item: Senior Companion Grant Approval**
 - d. **Regional Broadband**-Corey Bryndal
 - e. **Gunnison Valley Transportation Region Committee**- Vince Rogalski

Action: Accept Director Reports
- 6) **NEXT MEETINGS**
 - a. **Executive Committee: March 28, 2024 Noon-2:30 p.m.**
 - b. **Board of Directors Meeting: February 22, 2024 12-3 p.m.**
 - c. **BLF Committee: February 22, 2024 10-11 a.m.**
 - d. **AAA Regional Advisory Committee: March 7, 2024 10 a.m.-1 p.m.**
 - e. **Gunnison Valley Transportation Planning Region10: February 8, 2024 1-3 p.m. (Virtual)**
- 7) **ADJOURNMENT**



1. **CALL TO ORDER and INTRODUCTIONS**–Meeting was called to order at 12:03 pm.
 - a. **Staff:** Michelle Haynes (R10 Director), Nancy Murphy (Small Business Development), Corey Bryndal (Broadband Director), Eva Veitch (AAA Director), Courtney Tribble
 - b. **In-Person Board Members:** John Clark (Town of Ridgway, Chair), Dave Frank (City of Montrose, Vice Chair), Jim Gelwicks (City of Gunnison), Michelle Nauer (Ouray County), Roger Rash (Montrose County), Jon Waschbush (Montrose County), Laura Pucket Daniels (Gunnison County),
 - c. **Remote Board Members:** Kris Holstrom (San Miguel County), Dave Roberts (Town of Lake City), Vince Rogalski (GVTPR & STAC),
 - d. **Guests:** Ken Fellman (entered at 12:59pm)

2. **APPROVAL OF AGENDA ITEMS**
 - a. Amended Executive Director report to move to end of reports, no EZ (Enterprise Zone) action items.
Motion to approve amended agenda: M/S Dave Frank/Roger Rash: as accepted. None opposed. Motion passed unanimously.

3. **APPROVAL OF MINUTES for October 2023, Board Meeting**
 - a. Michelle Nauer presented several grammatical and spelling corrections.
 - b. There was a request for less acronyms in future minutes or a definition of them.
Motion to approve amended minutes: M/S: Michelle Nauer/Dave Frank as accepted with addition. None opposed. Motion passed unanimously.

4. **Action Items:**
 - a. Executive Committee Elections
 - i. Jon Waschbush is stepping down from the Executive committee and as treasurer. The board thanked Jon for his service as treasurer.
 - ii. Dave Frank nominates Dave Roberts to executive committee; Dave Roberts is willing to serve.
Motion to nominate Dave Roberts to Executive Committee; M/S: Dave Frank/Kris Holstrom as accepted. None opposed. Motion passed unanimously.
 - b. Employee Benefit Modification
 - i. Sick Leave Discussion:
 1. Region 10 did not opt out of FAMLI (Family and Medical Leave Insurance) Leave. In the current policy, full time staff accrue 12 sick days a year, with accumulated accrual up to 480 hours sick leave. Considering that with FAMLI and our sick leave policy that would mean that an employee could potentially take up to 24 weeks of sick leave. Management is recommending review of our current policy to decrease the maximum amount of sick leave hours to be banked to 240 hours.
 2. FAMLI is a .9% Social Security Tax, employees can apply for these benefits if you need to go on to FAMLI Leave policy. The purpose of this is for extended illness and sick leave and is available to the employee, through the state, if they are no longer employed with Region 10 (similar to unemployment insurance).
 3. Accrued sick leave is not paid out when an employee leaves the organization.
 - ii. Federal & State Holidays: the handbook states that we take 11 holiday days. Management is proposing that 3 of the holiday days can be flexed to be taken on any federal or religious verifiable holiday, the employee's birthday, or attached to another holiday.
 1. Holidays we currently acknowledge and are proposing to become flex holidays; Martin Luther King Day, Columbus/Indigenous Peoples Day and Veteran's Day
 2. If a staff member does not use the holidays during the year, they are not accrued hours and they do not carry over to the following year.
 - iii. Michelle will bring an amended handbook in January.

- iv. There were questions and discussion about whether it is difficult to apply for the FAMLI funds for the staff members and concerns of if that process is burdensome to the staff members to take sick leave. Next year, 2024, is the first year that funds from FAMLI can be applied for and so it is unknown how burdensome or not the application process will be. However, the intention of the FAMLI funds is for extended leaves of absence rather than a day here and there—in those cases we encourage staff to take their banked Region 10 sick leave.

5. Reports:

a. Small Business Resources / Business Loan Fund –Nancy Murphy

- i. State of CO has developed an Exit Planning series for businesses. Many businesses and business owners will be exiting or selling their business within the next ten years. It takes 3-5 years to exit a business successfully.
- ii. The Business Cultivator has a success story: Two Bassets makes Italian bread, and their product is being sold out of a local store, Straw Hat Farmer’s Market.
 - 1. At the Cultivator this has prompted us to get FDA (Federal Drug Administration) approval for low acid processing for the client’s tomato sauce.
- iii. James has been visiting the incubators on the Western Slope, the ICELab (Innovation, Creativity and Entrepreneurship) in Gunnison and SCAPE (Southwest Colorado Accelerator Program for Entrepreneurs) in Durango.
- iv. December Calendar for the SBDC (Small Business Development Center) is included with what classes are offered for the month.
 - 1. It was requested that we add the county PIOs (Public Information Officers) to the SBDC (Small Business Development Center) email blast.
- v. Loan program
 - 1. Inquiries from Hinsdale, Ouray, Gunnison, West End
 - 2. Loan applications from Delta, Gunnison, and Montrose,
 - 3. Loan closing in Cedaredge and Montrose this past month
 - 4. We are currently servicing approximately 115 loans.

b. Community Development

- i. The Regional Infrastructure Grants Navigator report is included in the Board Meeting packet.

c. Community Living Services / Area Agency on Aging –Eva Veitch

- i. The new term for Silver Sunami is “Wave of Wisdom”.
- ii. SUA (State Unit on Aging) is asking us to bring back congregate meals (hot meals at senior centers) which is challenging to implement in our region with changes that began during COVID. We had moved to a grab-and-go model and now we are facing a labor force shortage to re-implement the programs. The team is looking at creative solutions to bring back congregate meals to stay in compliance with the OAA (Older Americans Act).
- iii. Open Enrollment ends today, December 7th, for Medicare—the program utilizes volunteers to provide unbiased information about the available options.

d. Broadband – Corey Bryndal

- i. Crested Butte to Mt Crested Butte project is being put out to RFP (Requests for Proposal), for construction of fiber between the two towns and to put in an equipment room, a CNL (Carrier Neutral Location).
- ii. Lake City – Mammoth is wrapping up some constructions and we should be receiving our IRU (Infeasible Rights of Use) of services soon. Mammoth has begun offering services; partner ISPs (Internet Service Providers) and Open Access are currently available for any interested provider.
- iii. Telluride is ready and we are looking forward to activating services.
- iv. Pitkin contacted us to discuss improved access for broadband; we are working with the CBO (Colorado Broadband Office) and two potential partners for potential solutions.
- v. Montrose & Delta Counties-we have a significant request from ISPs for an increase in capacity for fiber to their network and it is likely if we can get service to Grand Junction to provide a boost in redundancy and capacity for the providers.

- vi. A network audit is being completed. Corey and contractor did site visits to all the locations with a contracted resource and are developing documentation of our resources. There are several power supplies that are aging out and those will have to be replaced.
- vii. DOLA (Department of Local Affairs): 12 new CNLs are going in that are all under construction and the physical builds are anticipated to be completed by the end of this calendar year 2023. This is the I-70 corridor from Glenwood to west of Fruita and then some from Durango to Cortez to support Durango, Cortez, Bayfield and Pagosa Springs. Working with Region 9 and 4 partners; the Tribe, the power companies, and two counties brought matching funds to DOLA for a build over to Pagosa Springs which will help to knit together the loop around the state to create some redundancy.
- viii. DOLA funding for middle mile is being transferred to CBO (Colorado Broadband Office)
- ix. Using Just Transitions fund for Contracted Labor for additional operating support.
- x. Considering hosting another Workshop in Crested Butte.
- xi. Jim: Regional Safety and Security – there was concern expressed about how easy it is to isolate the town of Pitkin in the winter months. Are there any ways to tie in with emergency service funding to help establish broadband in Pitkin. We work with CommNet wireless to extend the services from ATT and Century Link. They do have access to some federal funding for tower sites through FirstNet. The terrestrial fiber path is what we would want to push on.

e. **Gunnison Valley Transportation Planning Region Committee – Vince Rogalski**

- i. Final report for the study of the TPRs (Transportation Planning Regions) boundary issues was distributed—it is about 200 pages. MPOs (Metropolitan Planning Organizations) are for the larger areas but serve similar roles. There are 4 different sections in the recommendations that needed decisions.
 1. Management of the TPRs: is the current funding to the TPR adequate?
 2. Recommendations in terms of elected officials for the Chair and Vice Chair of STAC (State Transportation Advisory Committee): there have not been term limits; the recommendation proposed term limits as well as add a chair from the TRAC (Transit and Rail Advisory Committee) to the STAC. Recommendations include 3 terms for the Chair or Vice Chair that allows for 2-year terms (up to 6 years total.)
 3. Ensure TPRS at following statutory requirements including governing documents—STAC approved this recommendation.
 4. Change in TPR boundaries: per statute only 15 planning regions can exist, 10 must be Rural TPRs and 5 Urban MPOs. STAC voted to oppose the recommendation to change the boundaries for the Inter Mountain and Southern Co TPR. CDOT Staff made these recommendations based on populations. Decisions will not be made for at least 4-6 months.

6. **Motion to enter Executive Session to obtain legal advice on specific legal questions and negotiations concerning a state grant and a contract for a fiber optic IRU; M/S: Michelle Nauer/Dave Frank, all in favor, none opposed. Executive Session entered at 1:17pm Executive session was exited at 2:08 p.m. with confirmation of those in attendance.**

7. Reports Continued

a. **Finance & Executive Director – Michelle Haynes**

- i. DOLA Grant for Broadband: We have been working with 2 other COGS Region 9 and the Northwest COG (Councils of Governments) on potential to combine operations and reduce the burden on the individual COGs. We will soon be serving 12 communities outside of the Region 10 area, and the combined regions will serve about 20 counties. The board approved via e-mail vote to submit a grant; however, we had a meeting with the DOLA representative before that submission and he recommended that we do not submit the grant in the December cycle. (The grant is written in the DOLA portal but we did not submit.)
 1. Next steps, we will have to look at what those are. There are concerns regarding the staffing and financial capacity for the Broadband Network. We did just put in a \$2 million order for routers with grant funds, but do not have reserves for ongoing updates of equipment.

2. The reports reviewed different models for operations. The lowest level model would be that we all use the same operations company up to a state managed system.
 - ii. Insurance: we are working on quotes with new agents, and we have asked them to focus on professional liability and some of the items we feel we are underinsured on. Two agents that we are working with have more experience with non-profits and one with broadband experience.
 - iii. Scope of work from RGN program is being reviewed for year 2. The grant is a \$100,000 contract—Michelle will submit a budget for the grant.
 - iv. Auditors, Blair & Associates, came on-site October 10th and we have not yet had them back on-site. We are planning to have the audit presentation for the February meeting.
 - v. Annual conversations with staff are being completed.
 - vi. We are leasing new space for the Gunnison office—in the same building but moving to a larger, street-facing office. Gunnison team has grown, we now have a SHIP (State Health Insurance Assistance Program) Counselor and a RSVP (Retired and Senior Volunteer Program) volunteer working out of that office, as well as business consulting and loan fund coordinators.
 - vii. Michelle sent out an email with a request for a LOS (Letter of Support) for Project 7 grant application, and based on the response, sent a letter of support for the project. The project manager asked if some of the Board was interested in a tour of the existing facility; we are looking at January 26th prior to the board meeting. Project 7 is a water project in Montrose County that serves 7 different water districts throughout Ridgway, Montrose, and Delta.
8. **Motion to approve Reports; M/S:** Dave Frank/Michelle Nauer. None opposed. Motion passes unanimously.
 9. **Next Meetings:**
 - a. **Executive Committee Meeting:** January 26, 2023 Noon-3pm
 - b. **Regional Advisory Council AAA:** December 14, 2023 10am
 10. **Meeting adjourned at 2:27 p.m.**

Balance Sheet by Category

Region 10
 Period Ending: 11/30/2023
 Format: 1 Region 10 Balance Sheet

Run Date: 1/23/24
 Run Time: 9:41:36 am
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Assets:

Region 10 Cash	209,221.81
BLF Cash	863,020.01
SBA Cash	553,293.05
Prepaid Expenses	4,983.49
Loans Receivable	3,208,996.85
Allowance for Doubtful Accounts	(173,686.40)
AAA Receivables	545,410.05
Grants Receivable	211,960.11
Other Receivables	93,648.05
Building and Land	1,781,538.00
Broadband Assets	14,257,242.16
Furniture and Fixtures	14,461.15
Accumulated Depreciation	(4,114,930.09)
Enterprise Center Remodel	1,142,298.00

Assets:	\$18,597,456.24
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Liabilities:

Accounts Payable	346,640.05
Accrued Leave	54,919.81
Payroll Benefits Payable	357.70
Deferred Revenue	18,734.14
Building Security	250.00
Other Liabilities	4,786.28
Broadband Deferred Revenue	157,022.64
Alpine LOC	447,154.28
SBA Loan	1,290,522.74
Cost Allocation Control	4,846.36

Liabilities:	\$2,325,234.00
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Equity:

Enterprize Zone	(12,865.37)
Community Development	(68,535.81)
Transportation and Transit	46,706.91
Olathe RISE	1,182,645.97
Area Agency on Aging Projects	362,651.46
BLF Projects	1,550,092.67
Small Business Resource Center	(153,406.64)
Regional Broadband	266,351.31
Unrestricted Net Assets	(174,557.62)
Temporarily Restricted Net Assets	(11.82)
RLF Retained Earnings	13,273,151.18

Equity:	\$16,272,222.24
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Total Liabilities and Equity	\$18,597,456.24
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Balance:	\$0.00
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Agencywide R&E by Category

Region 10
 Period Ending: 11/30/2023
 Format: 2 Region 10 Revenue and Expenditures

Run Date: 1/23/2024
 Run Time: 4:08:00 pm
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With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Revenues					
Grants and Contracts	1,620,073.00	247,134.10	1,540,212.32	79,860.68	95.07 %
40000 EZ Admin Grant	22,473.00	3,745.50	18,727.50	3,745.50	83.33 %
40100 EDA Grant	70,000.00	5,833.33	29,166.65	40,833.35	41.67 %
40120 USDA CFTA	420,000.00	28,000.00	114,586.03	305,413.97	27.28 %
40400 CDOT Annual Grant	30,000.00	2,500.00	14,713.09	15,286.91	49.04 %
40800 DOLA - Community Development Grant	60,000.00	0.00	0.00	60,000.00	0.00 %
40850 Regional Broadband Capital	0.00	148,750.00	744,964.78	(744,964.78)	0.00 %
43227 SBDC Grant Income	0.00	6,500.00	62,388.37	(62,388.37)	0.00 %
48100 Other CLS Grants	210,000.00	7,386.37	44,646.83	165,353.17	21.26 %
48200 SHIP Grant	22,000.00	0.00	0.00	22,000.00	0.00 %
48400 RSVP Grant	300,000.00	19,418.90	110,754.26	189,245.74	36.92 %
49500 CDBG Administration	25,600.00	0.00	40,000.00	(14,400.00)	156.25 %
49600 SBA Technical Assistance Grant	300,000.00	25,000.00	110,264.81	189,735.19	36.75 %
49700 CDBG Grant Funds	160,000.00	0.00	250,000.00	(90,000.00)	156.25 %
AAA Federal and State Program	1,801,300.00	188,739.80	947,236.66	854,063.34	52.59 %
40200 AAA Admin Fed	78,600.00	10,895.81	54,479.05	24,120.95	69.31 %
40210 AAA Admin State	91,340.00	7,611.75	38,058.75	53,281.25	41.67 %
40900 AAA Program Income	500.00	0.00	7,000.02	(6,500.02)	1,400.00 %
41200 AAA State Caregiver Match	5,200.00	0.00	0.00	5,200.00	0.00 %
41400 AAA NSIP Fed	36,000.00	4,668.24	4,914.55	31,085.45	13.65 %
42500 AAA Fed Funding	767,600.00	83,466.54	424,223.99	343,376.01	55.27 %
43000 AAA Program State	822,060.00	78,314.35	410,994.09	411,065.91	50.00 %
43600 ADRC Revenue	0.00	3,783.11	7,566.21	(7,566.21)	0.00 %
RLF Interest & Fees	133,440.00	11,029.13	60,722.22	72,717.78	45.51 %
49100 Loan Interest	120,000.00	849.87	4,550.51	115,449.49	3.79 %
49110 Loan Interest-CDBG #6	0.00	240.62	1,534.48	(1,534.48)	0.00 %
49115 Loan Interest Rural BLF Statewide	0.00	204.93	1,210.28	(1,210.28)	0.00 %
49130 Loan Interest-SBA II #5303545000	0.00	200.89	1,189.94	(1,189.94)	0.00 %
49140 Loan Interest-SBA III # 9325495008	0.00	1,059.87	5,918.10	(5,918.10)	0.00 %
49150 Loan Interest-SBA IV # 2489697006	0.00	1,213.22	6,201.39	(6,201.39)	0.00 %
49155 SBA Loan V Interest Income	0.00	774.53	4,580.29	(4,580.29)	0.00 %
49156 SBA VI Interest Income	0.00	1,561.12	9,072.40	(9,072.40)	0.00 %
49160 Loan Interest-CDBG #8	0.00	3,985.63	15,324.85	(15,324.85)	0.00 %
49200 Loan Fees	7,200.00	366.00	6,947.30	252.70	96.49 %
49210 Loan Administrative Fees	6,000.00	0.00	0.00	6,000.00	0.00 %
49300 Late Fees/Penalties	240.00	572.45	4,192.68	(3,952.68)	1,746.95 %
Other Fees & Services	213,500.00	214.50	12,091.38	201,408.62	5.66 %
43100 Small Business Resource Center Funding	16,500.00	0.00	0.00	16,500.00	0.00 %
43150 SBRC - Tuition Fee Income	6,000.00	0.00	135.00	5,865.00	2.25 %
43200 SBDC Program Income	170,000.00	0.00	0.00	170,000.00	0.00 %
45800 EZ Contribution Fees	21,000.00	214.50	11,956.38	9,043.62	56.94 %
Membership	173,000.00	14,018.00	70,900.51	102,099.49	40.98 %
42000 Member Dues	115,540.00	9,182.00	46,720.51	68,819.49	40.44 %
42700 Transportation Assessments	25,860.00	2,154.00	10,770.00	15,090.00	41.65 %
43400 AAA Assessments	31,600.00	2,682.00	13,410.00	18,190.00	42.44 %
Building	0.00	1,000.00	5,000.00	(5,000.00)	0.00 %
44000 Building Rent	0.00	1,000.00	5,000.00	(5,000.00)	0.00 %
Pass Through	42,000.00	0.00	0.00	42,000.00	0.00 %
45700 Security Deposit Income	42,000.00	0.00	0.00	42,000.00	0.00 %

Agencywide R&E by Category

Region 10
 Period Ending: 11/30/2023
 Format: 2 Region 10 Revenue and Expenditures

Run Date: 1/23/2024
 Run Time: 4:08:00 pm
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With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
Broadband Revenues	384,000.00	18,405.10	92,025.52	291,974.48	23.96 %
40860 Broadband Service Income	384,000.00	18,405.10	92,025.52	291,974.48	23.96 %
Other Revenue	1,094,380.00	83,232.18	393,151.46	701,228.54	35.92 %
40820 Infrastructure Navigator Funds	0.00	9,000.00	46,296.04	(46,296.04)	0.00 %
40840 In-Kind Donation	42,000.00	3,499.00	17,495.00	24,505.00	41.65 %
40855 BB Partners Capital	0.00	0.00	166,377.36	(166,377.36)	0.00 %
40865 BB Grant - OPERATIONS	240,000.00	11,500.00	55,622.14	184,377.86	23.18 %
44500 Tenant Property Taxes	0.00	0.00	4.00	(4.00)	0.00 %
45000 Bank Interest Earned	120.00	921.75	4,463.49	(4,343.49)	3,719.58 %
46000 Local Donations	0.00	33,333.36	60,000.00	(60,000.00)	0.00 %
46100 Match Funds	0.00	20,000.00	20,000.00	(20,000.00)	0.00 %
47000 Other AAA Revenue	41,480.00	0.00	0.00	41,480.00	0.00 %
48000 AAA Local Donations	0.00	30.00	960.00	(960.00)	0.00 %
48050 Other Income	21,600.00	0.00	1,225.00	20,375.00	5.67 %
48500 SMP State Grant	0.00	1,125.00	5,625.00	(5,625.00)	0.00 %
49000 AAA ARPA Fed	749,180.00	0.00	0.00	749,180.00	0.00 %
49157 SBA VII Interest Income	0.00	1,367.53	4,339.79	(4,339.79)	0.00 %
49165 Loan Interest CO Start Up	0.00	2,455.54	10,743.64	(10,743.64)	0.00 %
Revenues	5,461,693.00	563,772.81	3,121,340.07	2,340,352.93	0.00 %

Expenses

Salaries & Fringe	1,940,884.00	110,176.35	620,956.55	1,319,927.45	31.99 %
50000 SALARIES	1,492,983.00	68,387.71	407,689.43	1,085,293.57	27.31 %
50500 FRINGE BENEFITS	447,901.00	41,788.64	213,267.12	234,633.88	47.61 %
Travel	68,980.00	5,091.85	36,492.12	32,487.88	52.90 %
52000 Meetings & Travel Expenses	68,800.00	4,706.85	36,107.12	32,692.88	52.48 %
52400 Taxes, Licenses & Fees	180.00	385.00	385.00	(205.00)	213.89 %
Supplies	48,600.00	2,688.28	19,482.47	29,117.53	40.09 %
53700 Printing & Supplies	48,600.00	2,688.28	19,482.47	29,117.53	40.09 %
Equipment	51,000.00	314.28	11,989.45	39,010.55	23.51 %
59400 Equipment Rental, Repairs & Maintenan	2,400.00	314.28	379.80	2,020.20	15.83 %
59600 Equipment & Furniture	48,600.00	0.00	11,609.65	36,990.35	23.89 %
Contractual	139,200.00	26,996.17	178,090.44	(38,890.44)	127.94 %
54900 Consulting Fees	3,000.00	2,401.00	22,499.25	(19,499.25)	749.98 %
55000 Contractual Services	136,200.00	24,595.17	155,591.19	(19,391.19)	114.24 %
RFL Interest and Exp	64,800.00	3,657.81	22,050.15	42,749.85	34.03 %
92000 SBA Loan Interest	10,800.00	393.30	2,188.78	8,611.22	20.27 %
92100 Loan Expenses	12,000.00	864.51	7,861.37	4,138.63	65.51 %
92200 Bad Debt/Write Off	42,000.00	2,400.00	12,000.00	30,000.00	28.57 %
Broadband Expenses	300,000.00	9,919.54	47,290.58	252,709.42	15.76 %
52100 Broadband Service	120,000.00	2,138.56	8,385.68	111,614.32	6.99 %
53920 Internet - COGS	120,000.00	6,230.98	31,154.90	88,845.10	25.96 %
53950 Broadband Network Management	60,000.00	1,550.00	7,750.00	52,250.00	12.92 %
General Expense	259,260.00	27,064.03	98,544.62	160,715.38	38.01 %
52700 Telephone/Fax	12,120.00	10,982.44	16,850.09	(4,730.09)	139.03 %
53000 Rent	37,800.00	4,499.00	30,266.20	7,533.80	80.07 %
53300 Background and Security Verification	0.00	20.00	183.00	(183.00)	0.00 %
53600 Postage & Shipping	4,200.00	157.75	1,118.40	3,081.60	26.63 %
53900 Software - Finance	6,000.00	120.00	727.50	5,272.50	12.13 %
53910 Software - Miscellaneous	39,000.00	3,402.59	12,481.69	26,518.31	32.00 %

Agencywide R&E by Category

Region 10
 Period Ending: 11/30/2023
 Format: 2 Region 10 Revenue and Expenditures

Run Date: 1/23/2024
 Run Time: 4:08:00 pm
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With Indirect Cost Detail

Code & Description	Budget	Current	YTD	Un/Over	% Bud
53930 Web Hosting & Design	3,600.00	0.00	0.00	3,600.00	0.00 %
53940 Computer Repair & Maintenance	36,000.00	0.00	0.00	36,000.00	0.00 %
54000 Dues & Subscriptions	18,000.00	580.16	1,220.58	16,779.42	6.78 %
55100 Legal Fees	12,000.00	4,227.35	6,444.35	5,555.65	53.70 %
55200 Audit & Accounting	36,000.00	193.50	1,176.25	34,823.75	3.27 %
55300 Recruitment & Retention	2,700.00	222.90	4,788.45	(2,088.45)	177.35 %
55350 Donations & Sponsorships	10,800.00	0.00	450.00	10,350.00	4.17 %
55600 Promotions	31,200.00	1,478.93	16,040.01	15,159.99	51.41 %
56200 Bank Service Charges/Fees	240.00	23.91	387.60	(147.60)	161.50 %
56300 Other Insurance	9,600.00	1,155.50	6,410.50	3,189.50	66.78 %
Building Expenditures	93,000.00	9,580.66	37,454.84	55,545.16	40.27 %
60100 Building Insurance	14,400.00	547.17	2,735.84	11,664.16	19.00 %
60200 Building Maintenance & Repair	27,000.00	4,643.31	17,669.22	9,330.78	65.44 %
60500 Building Loan Interest	18,000.00	1,408.41	7,156.78	10,843.22	39.76 %
60600 Building Utilities	21,600.00	2,981.77	9,893.00	11,707.00	45.80 %
61000 Building Rent & Misc Expenses	12,000.00	0.00	0.00	12,000.00	0.00 %
Depreciation	884,000.00	83,661.00	418,305.00	465,695.00	47.32 %
58000 Depreciation Expense	44,000.00	11,161.00	55,805.00	(11,805.00)	126.83 %
58100 BB Infrastructure Depr	840,000.00	72,500.00	362,500.00	477,500.00	43.15 %
Contracted Direct Service	2,070,680.00	156,165.11	806,974.86	1,263,705.14	38.97 %
53800 DOLA - Community Development Pass Th	36,000.00	0.00	0.00	36,000.00	0.00 %
71400 AAA NSIP Fed	36,000.00	0.00	246.31	35,753.69	0.68 %
71500 AAA State Caregiver Match	5,200.00	0.00	0.00	5,200.00	0.00 %
72500 AAA Fed Funding	925,730.00	79,670.59	393,220.84	532,509.16	42.48 %
73000 AAA State Funding	1,015,750.00	70,484.13	356,854.62	658,895.38	35.13 %
73500 AAA Capital Exp State	0.00	0.00	355.79	(355.79)	0.00 %
78100 Other CLS Grants Expense	52,000.00	6,010.39	55,945.43	(3,945.43)	107.59 %
79000 AAA ARPA Fed	0.00	0.00	351.87	(351.87)	0.00 %
Other Expenses	297,430.00	6,273.76	36,832.95	260,597.05	12.38 %
53650 Educational Supplies	6,000.00	104.61	1,592.23	4,407.77	26.54 %
	0.00	0.00	0.00	0.00	0.00 %
55360 Volunteer Costs Travel and Meals	0.00	6,169.15	35,190.72	(35,190.72)	0.00 %
55363 Recognition - Individual	0.00	0.00	50.00	(50.00)	0.00 %
58500 Stipend	291,430.00	0.00	0.00	291,430.00	0.00 %
Expenses	6,217,834.00	441,588.84	2,334,464.03	3,883,369.97	0.00 %
Agency Balance	(756,141.00)	122,183.97	786,876.04		

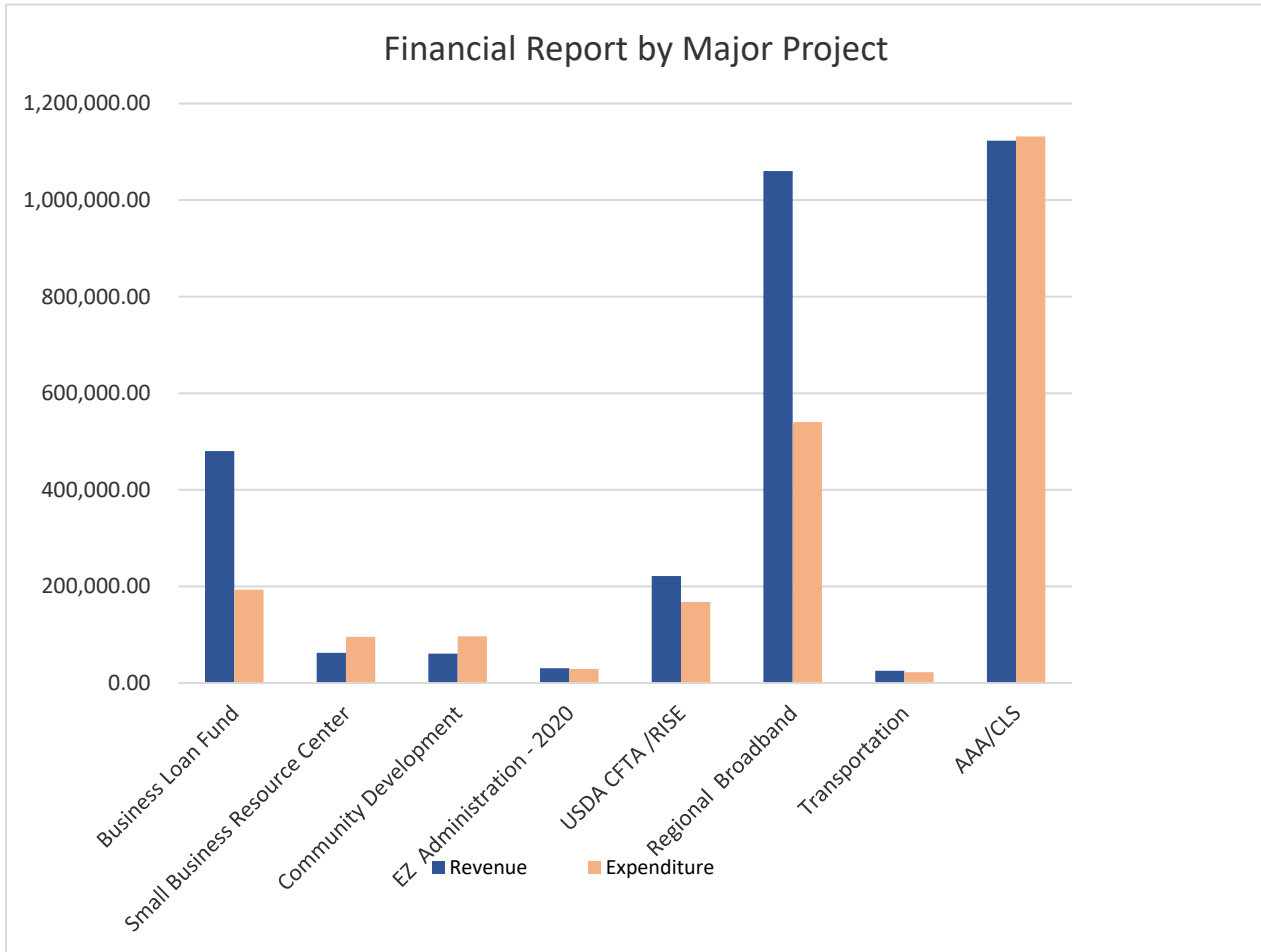
Project Financial Report

Region 10
 Period Ending: 11/30/2023

Run Date: 01/23/2024
 Run Time: 10:01:00 AM

Page 1 of 1

Code	Description	Revenues	Expenditures	Un/Over
	Business Loan Fund	480,166.63	193,431.60	286,735.03
31900	Small Business Resource Ce	62,554.94	95,797.30	(33,242.36)
32200	Community Development	60,879.34	96,665.54	(35,786.20)
32220	EZ Administration - 2020	30,687.88	29,070.76	1,617.12
34300	USDA CFTA /RISE	221,546.54	168,058.53	53,488.01
32210	Regional Broadband	1,059,989.80	540,249.46	519,740.34
35850	Transportation	25,483.09	22,645.12	2,837.97
	AAA/CLS	1,122,857.75	1,131,371.62	(8,513.87)
Totals:		<u>3,064,165.97</u>	<u>2,277,289.93</u>	<u>786,876.04</u>





Executive Director Update January 2024

Action Items:

- **Review/Approve Employee Handbook Revisions**

Discussion Items:

- **Auditor recommendation on discontinuing IRS Form 990 submission.**

Informational Items:

- **Auditors** Blair and Associates returned on-site visit for fiscal and single audit services January 8 and are moving forward with completion of audit. Discussion on continued submission of 990s.
- **Insurance:** Working with new agent to review existing coverage and review to ensure coverage is compliant with contractual requirements.
 - Have implemented/update coverage for the following:
 - D&O \$1,000,000 aggregate
 - Cyber \$2,000,000 aggregate
 - Professional Liability \$1,000,000/\$2,000,000 aggregate
 - Requesting new quotes on building/general liability as current company will provide building coverage after current policy expires in May 2024, and is not covering expansion of Broadband Carrier Neutral Locations.
 - Submitting applications for increased employee dishonesty, employment practices, lending activities (not covered under current professional liability), and broadband employee installation coverage.
- **Legal:** Continue to work with attorney to address legal claims regarding Hinsdale County broadband project. Have requested change in scope of DOLA contract for project to reflect as requested in the grant application.
- **Assessments:** Sending notice of past due assessments. Staff will send invoices at end of January for 2024 members assessment.
- Received draft contract for **Year 2 of the Regional Navigator grant with OEDIT**. Colleen Hannon will not renew contract after May; working with other contractors (Shay Colburn) to lead the project with staff support, as well as other potential options for staffing.
- **Project 7 LOS/Tour:** Submitted a letter of support for the Project 7 grant request. **Tour is scheduled prior to the Board Executive Committee March 28 beginning at 10 a.m.**
- Continuing to meet with Executive Directors of Regions 9 and 12 to discuss expanded broadband network operational model. Have received report of potential models and legal considerations for various models in the report. Determining next steps for process.
- Submitted initial DOLA grant supplemental email to the Regional Managers, to obtain estimated shortfall for the Western Slope expansion project, as well funding requests from Mesa, Garfield and LaPlata Counties. Mesa County has responded with an IGA for funding; have not yet received responses on the other requests.
- Just Transition broadband support grant (working with communities to expand federal grant access) will expire March 31. We will consider requesting a second year of funding.

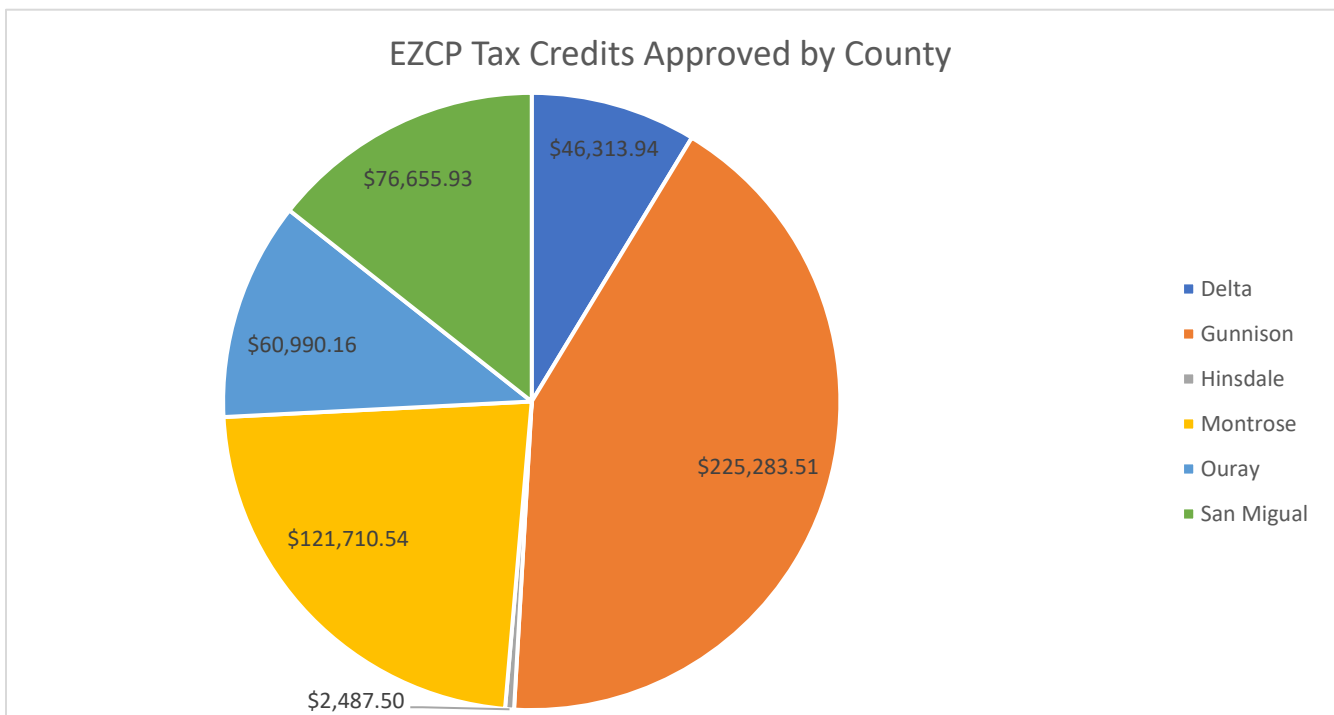
Staffing:

- Added Kerry Franks as AAA Coordinator for RSVP program and Adrianna Chivarez for SBRC Program Coordinator. Adrianna will also support Hispanic outreach for all programs.
- Positions are currently posted for Broadband Network Manager and Infrastructure Project Coordinator. Posted at <https://www.region10.net/work-with-us/>

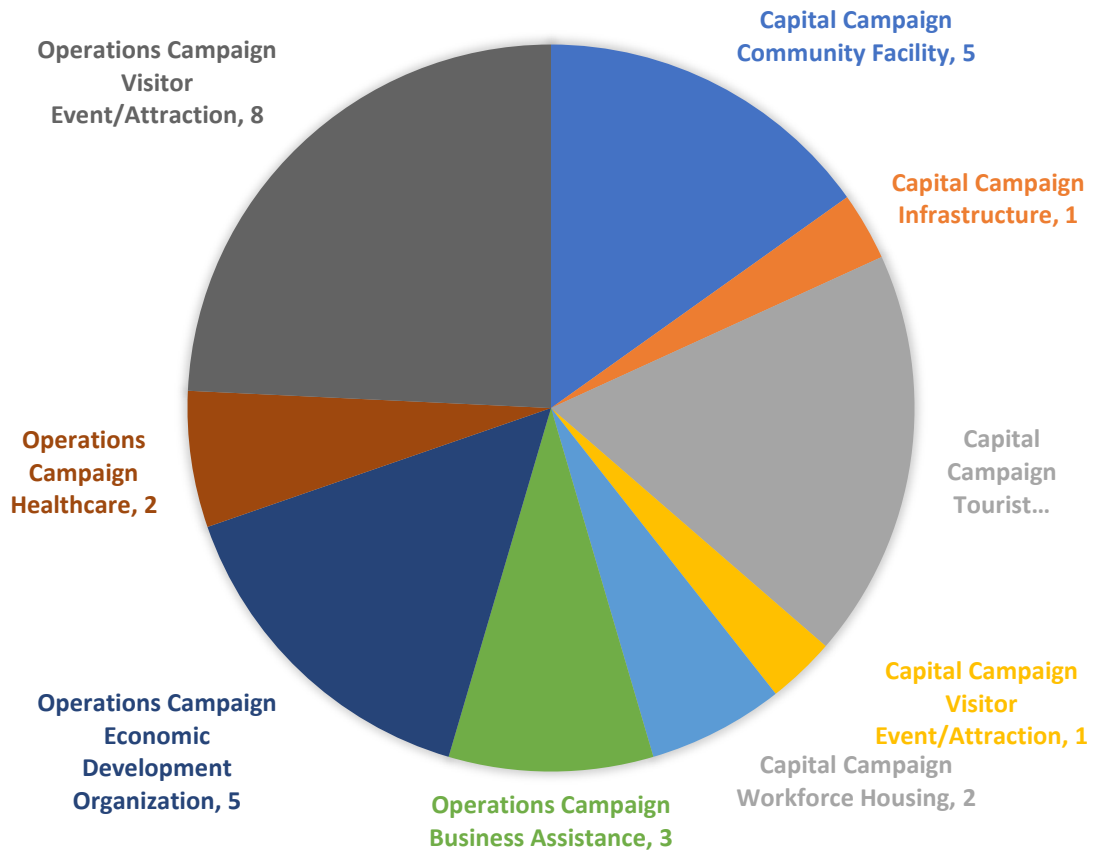
Community Development/EZ January 2024

Enterprise Zone Contribution Projects:

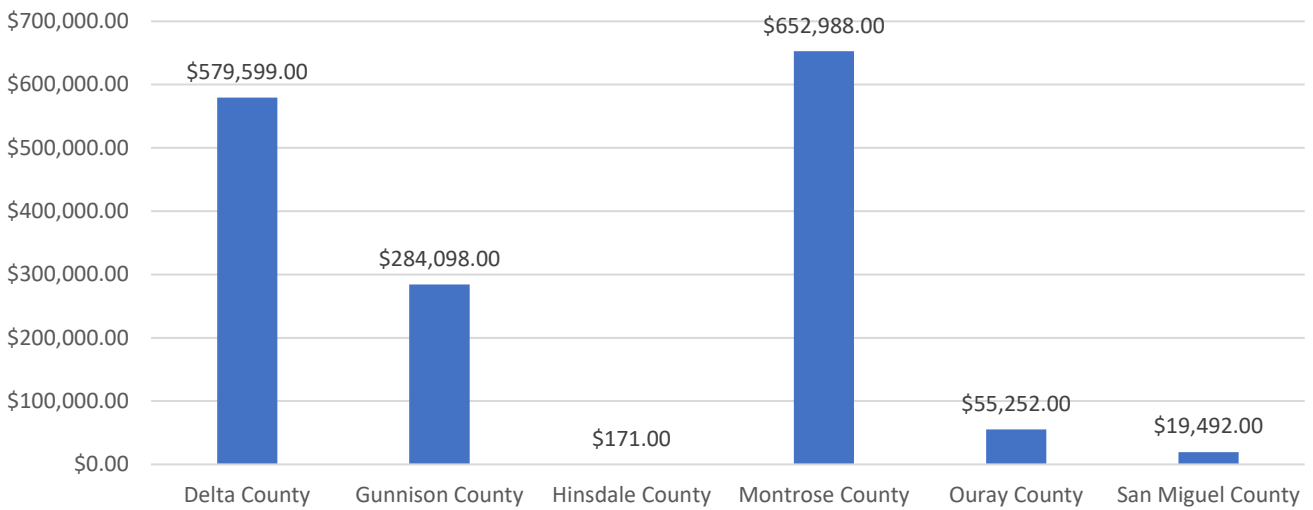
- Currently 33 active projects
- 11 Projects were approved in 2023
 - Adaptive Sports Center Operations – Visitor/Event Attraction (Crested Butte)
 - Valley Food Partnership – Business Assistance (Olathe)
 - Mountain Roots Food Hub – Community Facility (Crested Butte/Gunnison)
 - Montrose Veterans Memorial Plaza – Tourist Attraction(Montrose)
 - Upper Uncompahgre River Watershed - Infrastructure (Ouray)
 - Cedaredge Applefest – Business Assistance (Cedaredge)
 - Cora Street Building Capital Campaign – Community Facility (Ridgway)
 - West End Economic Development – Economic Development Organization (West End)
 - Habitat for Humanity of Gunnison Valley | Wills Way Community – Workforce Housing (Gunnison)
 - Montrose Economic Development Corporation – Economic Development Org (Montrose)
 - Rocky Mountain Biological Laboratory – Workforce Housing (Crested Butte)
- 3 Projects are submitted for Peer Review this month
 - ONE Delta County - Economic Development Organization
 - Delta Egyptian Theatre – Tourist Attraction
 - Delta Library & Innovation Center – Community Facility
- 3 Projects will expire at the end of 2024
 - HopeWest – Healthcare
 - Ouray County Ranch History Museum – Tourist Attraction
 - Colorado Flights Alliance – Economic Development Organization



ENTERPRISE ZONE PROJECTS BY CAMPAIGN TYPE



Total Business Tax Credits by County in 2024



Informational/Ongoing:

- **Enterprise Zone Business Tax Credits:** For many businesses a new tax year began on January 1st, just a reminder that for businesses located and doing business in approved Enterprise Zones they must pre-certify every tax in advance of any purchases or activities that may qualify for the EZ Tax Credits. Pre-certification is a 5-10 minute online form that can be completed by a business representative or tax accountant.
- **Regional Grants Navigator Project (Feb – Feb 2024):** *See Attached RGN Report on next page*
 - **Funding approved for a 2nd year**
 - **Build a Better Future Summit:** Courtney attended the summit in person in Denver and Colleen attended the virtual session.
- **San Juan Regional Leadership Committee** – Courtney has been participating on the SJRLC which just launched and will work to identify a regional pressing cross- sector issue and develop shared agreement on a capacity-building strategy. This work will continue into 2024-25, where the RLC will begin bringing regional partners to the table to explore and advance solutions, and Courtney will continue participation.
- **Economic Development Council of Colorado (EDCC):** Courtney continued to attend Events Planning Committee.
- **Grants & Grub | Direct Pay and Tax Credits:** We will have 3 speakers for the next Grants & Grub on Wednesday, January 31st at 12 noon. If you would like more information please reach out to Courtney.
- **High Alpine Loop Roadmaps:** Received a \$41,000 RTAP Grant (Rural Technical Assistance Program) from OEDIT (Office of Economic Development and International Trade), for a Recreation Study.
 - Mountain Studies Institute (MSI) will be conducting the Recreation Study. Through this study, a data sweep from land managers, counties, and communities will be conducted to identify recreation infrastructure, including trails, roads, bathrooms, camping areas, past visitor use studies, and sensitive areas (wildlife, springs, etc.). If you are aware of any studies that have been done in the region please let us know so that we can evaluate if MSI is duplicating any efforts.
 - Next High Alpine Loop Meeting: Friday, February 2, 9-10:30am

West Slope Resource Development

223 Regent Circle

Gunnison, CO 81230

Memorandum

To: Region 10 Board of Directors
From: Colleen Hannon, Regional Grant Navigator
Date: January 8, 2024
Re: January 2024 Board Report

Dear Board members:

Happy New Year, I hope your holidays were good. Here is our update for the month.

1. Grants and Grub calendar for the two remaining events:
 - January 31st: Tax credits and direct pay options for local governments as an alternative to direct grant funds. We are taking extra steps to educate our local governments on these options. We sent out a funding memo the end of December on the topic to prepare attendees for the January roundtable.
 - February 29th: Justice, equity, inclusive, and diversity (JEDI) plans.

After February, the Region will evaluate what new training opportunities it should offer in year two of the Navigator program. Grants and Grub may continue, or new region-wide trainings launched.

2. The State's IJJA Technical Support for Grant writing has been launched. The program is housed under DOLA and here is the link. <https://dlg.colorado.gov/ijja-grant-writing-and-technical-assistance-program-guide> This program will provide low-capacity jurisdictions with four categories of grantwriting support. Just a reminder that state agencies may also apply for support, so use this resource as soon as you know you need it.
 - a. Project planning support
 - b. Individual review
 - c. Co-writing
 - d. Full application writing by the consultants.

This program is in addition to the Office of Just Transitions pilot project we are partnering in and the Colorado Water Conservation Board's Federal Grants Technical Assistance program. <https://cwcb.colorado.gov/federal-technical-assistance> Finally, the WaterNow Alliance <https://waternow.org/> provides free technical assistance to jurisdictions applying to the Bureau of Reclamation WaterSMART grant programs. All of these support grant writing efforts on behalf of our local governments.

3. In our quarterly report to the State this month, we included statistics on the grants submitted by jurisdictions (that we know of and assisted with). We supported the submission of 7 grants and/or Notices of Intent. The majority of the applications addressed water needs. We are currently working with seven jurisdictions on funding searches and grant submissions. More specifically, those needs include water; transportation; and disaster resiliency (generators).
4. The year two funding request to the Governor's Office of Economic Recovery has been accepted and the contract is being processed.
5. The pilot project with the Office of Just Transitions which has supported coal impacted communities with grant writing has been extended to June. We have three jurisdictions using their grantwriting services at this time.
6. Congratulations to Egnar Fire District for successfully writing a grant application to a private foundation for wildland fire equipment. Kudos to Darline Williams, Secretary to the Board, for her first private foundation application. While not ready to take on a big federal IJJA grant application, the District started with the foundation application first. That success led to another smaller grant from their local electric utility provider and now gives them the confidence and the skills to go after the big bucks! Baby steps, everyone, baby steps!
7. Staffing update: Shay is out of pocket most of January, so please reach out to me or Courtney with needs related to the Regional Grant Navigator program.

West Slope Resource Development

223 Regent Circle

Gunnison, CO 81230

In year two, beginning March 1, Shay and I will switch roles. Shay will become the lead Navigator and I will step back. My commitment to the program was for year one, not knowing we would be so fortunate to receive funding for year two. I will be on call for the project through May and then, retire! It is such a great feeling to help start a program, and see it launch and move into another phase due to its success. I will be leaving with no regrets!

You all should be very proud of your town managers, grant administrators, public works staff, sustainability coordinators, planners, engineers, mayors, commissioners, clerks, and others who are meeting the challenge to secure federal dollars for much needed projects. I hope I remembered everyone!

Colleen

SBRC Board Report

January 25, 2024

Of Interest

- The Gunnison office has relocated across the hall into the old Workforce Center office at 109 E Georgia, Suite 1E. The new office now has room for Business Resources (BLF and SBDC) and Senior Resources (RSVP and SHIP).
- Applications are being accepted for Rocky Mountain Micro Finance Institute's Business Idea Lab (in Spanish) until Feb 9.

What's Happening

The Cultivator

- What a difference a month makes! James has left the Cultivator and he and his wife have relocated to Denver to pursue her independent insurance business.
- We are rethinking Cultivator priorities and activities.
- December activity:
 - ✓ 3 kitchen clients
 - ✓ 2 active coworking clients (private offices)
 - ✓ 1 makerspace client
 - ✓ 11 consulting clients

SBDC

- SBDC Acceleration Growth program for business Exit Planning is now available state-wide.
 - Context for the importance of business transitions and exit planning:
 - ✓ Entrepreneurs that purchase an existing business have a 90-95% chance of still being in business after five (5) years. (vs. Startup stats: 90% will survive first year-- of those, 70% will fail in the next five years.)
 - ✓ 70% of business owners aged 50 or older plan to exit their business within the next 10 years.
 - ✓ Only 20-30% of business transitions are successful.
 - ✓ 98% of businesses don't know the value of their business.
 - ✓ 70% of Colorado business owners have no plan in place for unpredictable and unforeseen risks that could significantly damage or kill their company.
 - ✓ Transitioning a business takes 6-12 months, preparing a business for a successful and valuable transition takes much longer.
- Held three info sessions in December and January for the Business Idea Lab to be held in Montrose in February for Spanish-speakers. Applications are now open and on February 9th we will decide the 12-15 participants who will be accepted.
- Worked with a group of four Hispanic-owned Gunnison businesses to submit an application for the Community Business Preservation Program grant (grant amounts from \$10,000 to \$50,000)– results will be announced in March and the group as a whole could potentially be awarded up to \$200,000 for one-time expenses that would improve infrastructure, technology, etc. [Community Business Preservation Program | Colorado Office of Economic Development and International Trade](#)
- 2024 SBDC programming planning:
 - Added Grow with Google classes: 3 classes per month
 - In progress developing schedule for Money Smart FDIC monthly classes

Business Loan Fund

Action Items

- None at this time

Modifications

We are looking at a request to refinance the remaining balance (approximately \$25,000) of a Region 10 loan that is maturing in April. This loan was originally set up as an 8-year balloon loan. This is for a Salon business in Paonia. Currently we are waiting for updated financials from the borrower then we will present the refinance request to the loan committee.

Activities: Inquiries and Applications

Loan Inquiries

Aesthetician in Cedaredge is looking for a \$6,000- \$10,000 loan mostly for working capital. The family is currently remodeling a commercial building. The building is a currently a commercial kitchen, but their plan is to make half of it a shared commercial kitchen and half into the aesthetician business.

Applications

- 5-year Ouray restaurant is requesting a loan amount of \$30,515 for equipment and working capital.
- Bistro-style restaurant in Paonia is requesting funds for working capital for the startup of the restaurant in the amount of \$30,000.
- Bike shop business in Paonia is requesting working capital in the amount of \$23,980 to buy 2024 bike inventory.

Loan Production

- Closed a loan for a gymnastics business on 12/11/2023 in the amount of \$40,000 for the new owner to purchase some new equipment and for working capital. This loan was funded out of SBA 3.
- Closing scheduled for Montrose engraving and 3D printing business on 1/25/2024 in the amount of \$50,000 to purchase new equipment and for working capital. This loan will be funded out of SBA 3.
- Closing TBD for Montrose Chiropractor business in the amount of \$45,000 for the purchase of equipment (a new hyperbaric chamber). This loan will be funded out of the Colorado Startup Loan Fund. The borrower's accountant advised them to wait until 2024 to move forward with the new equipment purchase.

Loan Repayments

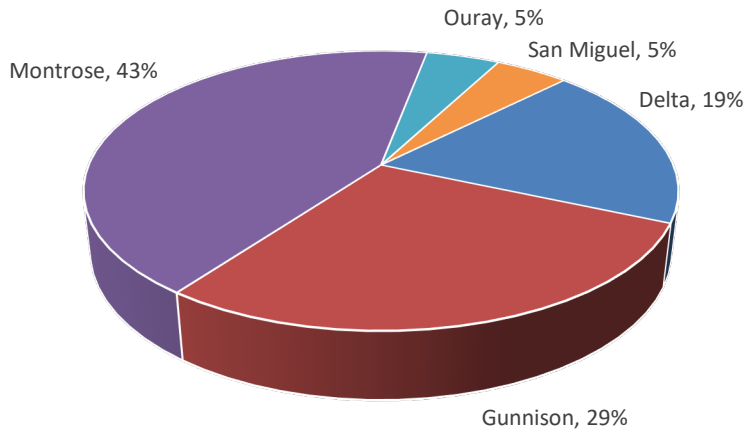
- 1 loan paid off in December. We are currently supporting 111 active loans.

Attachments: Loans In Process, Current & Closed Loans

The Numbers

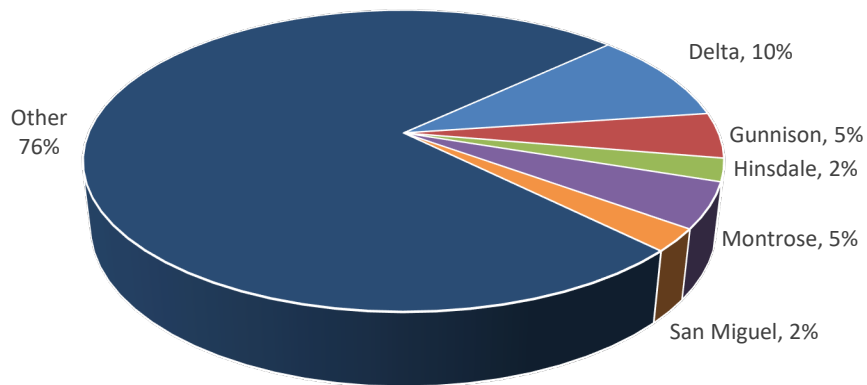
December Consulting Clients			
Clients	Sessions	Hours	Rating
22	18	25	10/10

Consulting Clients by County



December Training Clients			
Clients	Sessions	Hours	Rating
41	2	8	9/10

Training Clients by County



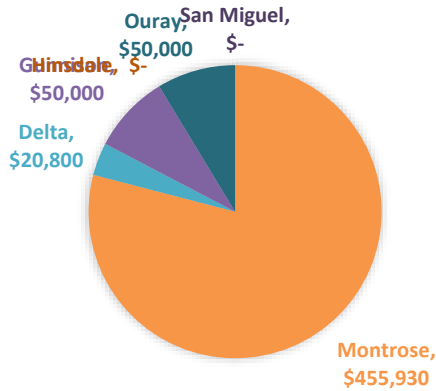


July 1, 2023 to June 30, 2024 (FY24)							
Loan Number	Amount	Date Closed	County	Jobs Created	Jobs Retained	Funds Source	Funds Leveraged
3700	\$ 50,000.00	7/6/23	Ouray	3	0	SBA VII	\$ 50,000
3701	\$ 50,000.00	7/10/23	Gunnison	4	1	SBA VII	\$ 170,000
3702	\$ 50,000.00	7/6/23	Montrose	1	1	SBA VII	\$ 119,000
3703	\$ 25,000.00	7/6/23	Montrose	2	4	SBA VII	\$ 92,000
3705	\$ 15,000.00	7/6/23	Montrose	4	2	SBA VII	\$ 128,000
3706	\$ 5,000.00	7/14/23	Montrose	1	0	SBA VII	\$ 7,000
3707	\$ 40,830.00	7/14/23	Montrose	1	1	SBA VII	\$ -
1820	\$ 10,100.00	8/3/23	Montrose	1	1	SBA V	\$ -
1740	\$ 20,000.00	8/28/23	Montrose	1	11	SBA IV	\$ -
1435	\$ 250,000.00	9/15/23	Montrose	4	2	CDBG	\$ 128,000
1741	\$ 20,800.00	11/30/23	Delta	0	2	SBA IV	\$ -
Totals	\$536,730.00			22	25		\$ 694,000.00

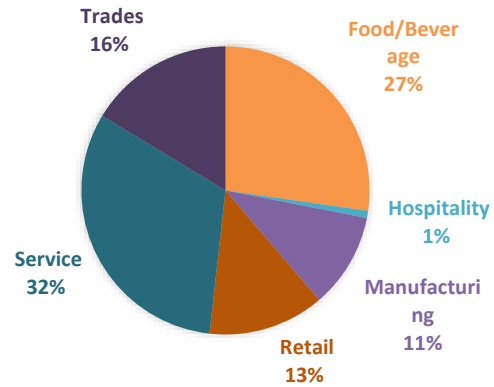
12/31/2023

County	Amount	Jobs Created	Jobs Retained	Funds Leveraged	Industry	Current \$ by Industry	% Industry
Montrose	\$ 455,930	53.5	120	\$ 474,000	Food/Beverage	\$ 887,110.40	27%
Delta	\$ 20,800	14	25	\$ -	Hospitality	\$ 25,857.19	1%
Gunnison	\$ 50,000	35	10	\$ -	Manufacturing	\$ 346,898.80	11%
Hinsdale	\$ -	0	0	\$ -	Retail	\$ 423,892.04	13%
Ouray	\$ 50,000	3	0	\$ 50,000	Service	\$ 1,036,787.97	32%
San Miguel	\$ -	10	10	\$ -	Trades	\$ 531,498.87	16%
Totals	\$ 576,730	115.5	165	\$ 524,000		\$ 3,252,045	100%

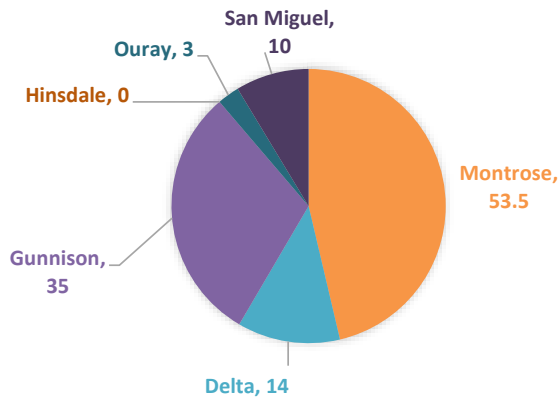
LOANS DISPERSED BY COUNTY



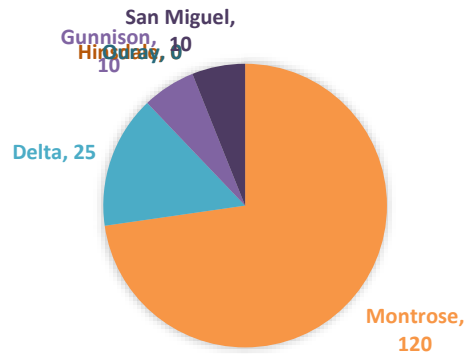
BLF PORTFOLIO BY INDUSTRY



JOBS CREATED BY COUNTY



JOBS RETAINED BY COUNTY



SET YOURSELF UP FOR SUCCESS: FEBRUARY 2024

Region 10 | SBDC Workshops for Small Business + Entrepreneurs



February 2: 9-10am
FOODIE FRIDAY
Want to Sell at This Year's Farmers Market?



February 7: 11am-12pm
MANAGING A BUSINESS
Exit Planning Office Hours



February 8: 4-6pm
SMART START
How to Start a Business
\$30



February 21: 12-1pm
LET'S TALK
Business Insurance



February 22: 12-1:30pm
MONEY SMART
Managing Cash Flow



February 23: 2:30-3:30pm
FINANCE FRIDAY
Business Accounting & Budget



February 27&29: 9am-12pm
BUSINESS PLAN IN A DAY
2-part online series
\$65



February 28: 12-1pm
MANAGING A BUSINESS
AI for Small Businesses

+ WORKSHOPS ON-DEMAND!

Self-paced programming available to you on your schedule!

CASH FLOW ESSENTIALS

Learn how to leverage cash flow as a financial planning tool.

PROFITABILITY ESSENTIALS

Increase the profitability of your business to put more money in your pocket.



SIGN UP FOR THESE & OTHER WORKSHOPS HERE:

970.765.3139 | www.region10.net/businesses-resources





CLS Board Report January 2024

Action Item:

Approval of Americorp Senior Companion grant up to \$300,000

Noteworthy:

1. The C4A (Colo Assn of AAA) attended the Aging Services Caucus in Denver 1/18/24. This was a great opportunity to help the Health & Human Services committee understand the funding challenges of the AAA's statewide. SB24-040 was introduced. Testimony supporting the bill will be 1/25/24, C4A representatives will testify. If the bill passes Region 10 AAA will likely receive less than \$150,000 based on the funding formula. Our projected shortfall is nearly \$700,000.
2. Given this very large shortfall; our only option is cutting expenses and serving fewer people. We are exploring other grants and creative solutions to backfill like using Senior Companions. Currently we are not able to provide homemaker services unless the client is very low income and frail. The only exception to this is the West End and Norwood where we have some additional funding through Montrose County and The Telluride Foundation. The wait list for homemaker is currently at 22 and growing weekly.

<https://coloradocenterforaging.org/wp-content/uploads/2024/01/aaa-overview-flyer-18jan2024.pdf>

SB24-040

State Funding for Senior Services

Concerning the appropriation for state funding for senior services, and, in connection therewith, adjusting the general fund appropriation for inflation annually, reviewing the adequacy of the appropriation every three years, and making an appropriation.

LAST ACTION: 01/10/2024 | Introduced In Senate - Assigned to Health & Human Services

SPONSORS: [Sen. J. Danielson](#) | [Sen. J. Ginal](#) | [Rep. J. Willford](#) | [Rep. M. Young](#)

Updates:

- SHIP -open enrollment ended Dec 7th 341 contacts were made to assist during Medicare Open Enrollment. Unfortunately it was a difficult year and three of our four SHIP Volunteer Counslers retired! Two of these ladies have been SHIP volunteers for over 12 years, it is a huge loss that has left us scrambling to find new volunteers. We are working with the state to find solutions. MIPPA funding was also cut this year due to a congressional oversight. This funding is used to reach those clients who may qualify for Medicare extra help programs.
- Our funding for Community Paramedicine has been expended. I will be assisting both NFEMS and DCAD to find other grants. From Aug-Dec. 139 unduplicated patients were seen for a total of 301 paramedicine encounters and 46 after hours non-emergent rides, (generally returning from the hospital ED). The average age of the patients is 82, one gentleman is 102 and still lives alone. Without the support of Community Paramedicine most of these people would require nursing

home placement to get the care needed for chronic disease management or wound care. The model prevents hospitalization and institutionalization and allows people to age in place. It should be replicated in all rural and frontier communities but funding is a challenge.

- RSVP- the continuation grant has been submitted. Kerry Franks has joined our team and will be working with Joe Walker during the transition. Claudette Nicolas will be transitioning to the Senior Companion Program and Ceclia German will take over AAA billing.
- We are in the process of applying for The Senior Companion Program grant, this grant would help us backfill waiting lists and save AAA program funding. It also allows us to pay low income volunteers a stipend that does not impact their public benefits.
- Ombudsman-Case acuity continues to rise, generally related to staffing shortages resulting in poor care. Most facilities have been in "outbreak" status at least once in the past 30-45 days.
- The Village on San Juan is coming along well, the community center and several homes are dried in. Projected opening mid-summer.
- Must Love Seniors Home Care has established an office in the West End and are providing in-home services for the West End, Norwood and Egnar. This gives those who are not comfortable with the consumer directed program a choice. We are hopeful that they will also serve the rest of SM County and Ouray at some point.

Informational/Ongoing

- Next RAC meeting March 7th 10:00-1:00 lunch provided
- I would like to encourage board members to consider joining us for these meetings. The issues facing older adults in Region 10 are impactful. Region 10 population over age 60 is over 31%



TRANSPORTATION NEWSLETTER

DATE: JANUARY 2024

Vince Rogalski, Chairman **Gunnison Valley TPR** **vrogal@montrose.net**

Open Rulemaking Related to Requirements in HB 23-1101 Regarding TPR Study Purpose

Memorandum

To: The Transportation Commission

From: Herman Stockinger, CDOT Deputy Director

Date: January 18, 2024

**Subject: Open Rulemaking Related to Requirements in HB 23-1101 Regarding TPR Study
Purpose**

The purpose of this memorandum is to outline the proposed process for updating 2 CCR 601-22, the Rules Governing Statewide Transportation Planning Process and Transportation Planning Regions (the Planning Rules or Rules).

Action

The Department recommends that the Transportation Commission (TC), at their January Board Meeting, authorize staff to initiate rulemaking for the purpose of considering specific and limited amendments to the Planning Rules related to the TPR Study required under HB 23-1101. To accomplish this, the rulemaking would open Sections 2 and 3 of the Planning Rules to address the recommendations from the TPR Study. Additionally, staff proposes to update Rule 1.11, the definition of Disproportionately Impacted Communities (DIC), as the statutory definition has changed.

Additionally, the Department requests authorization to appoint a Hearing Officer to conduct the rulemaking, and recommends the Chair appoint a three-member “Planning Rule Coordination Committee” (PRCC) to work with the Department throughout the rulemaking process.

Background

House Bill 23-1101 directed the Colorado Department of Transportation (CDOT) to complete a study and study report of the boundaries of the Transportation Planning Regions (TPRs), the membership of the Transportation Advisory Committee (STAC) and the Transit and Rail Advisory Committee (TRAC), and the consistency and transparency of the transportation planning process across the TPRs.

CDOT completed “HB 23-1101: Transportation Planning Region Study” (the Report) TPR Study Report and presented the Report and the Report’s recommendations to the Commission on November 15, 2023. HB 23-1101 requires that following the completion of the study and before June 1, 2024, the Commission shall initiate updates to its Planning Rules. Staff recommend the

Commission authorize staff to initiate the rulemaking process in January, so that any revisions to the Rules may be completed by or around June 1, 2024. This is important because during in Summer, 2024 work will begin on developing 2050 Regional Transportation Plans, and any boundary revisions should be in place at the start of that planning process.

Additionally, the Planning Rule makes use of the statutory definition of DIC. Since that definition has changed in statute, staff proposes to update the definition in the Rule as part of this limited rulemaking process to match the statutory definition.

Options and Recommendation

- 1. Staff Recommendation: Authorize the opening of Sections 1.11, 2 and 3 of the Planning Rules to consider recommendations made in the Study and appoint a committee to assist the Department during the rulemaking process.**
- 2. Request additional Workshops with the Commission before opening the Planning Rules.**
- 3. Authorize the opening of the entire set of Planning Rules, allowing for changes to other parts of the Planning Rule.**

Next Steps

If approved as recommended, Department staff will initiate rulemaking through the Secretary of State's office and set a meeting with the Planning Rule Coordination Committee in late January. The official rulemaking hearing(s), per the Administrative Procedures Act, would likely occur in March 2024. Staff would return to the Commission to report on the rulemaking process and ask the Commission to adopt any changes to the Rules in April or May 2024 so that the effective date of the update Rules would be June or July 2024.

Proposed Resolution #8

Commence Permanent Rulemaking and Delegate Authority to an Administrative Hearing Officer to Conduct a Public Rulemaking Hearing for the Rules Governing Statewide Transportation Planning Process and Transportation Planning Regions ("the Planning Rules"), 2 CCR 601-22.

Approved by the Transportation Commission on January 18, 2024.

WHEREAS, House Bill 23-1101 directed the Colorado Department of Transportation (CDOT) to complete a study and study report of the boundaries of the Transportation Planning Regions (TPRs), as defined in Section 43-1-1102(8); the membership of the Transportation Advisory Committee created in section 43-1-1104(1)(a); the Transit and Rail Advisory Committee appointed pursuant to Section 43-1-1104(1)(b); and the consistency and transparency of the transportation planning process across the TPRs; and WHEREAS, House Bill 23-1101 further requires that following the completion of the study and before June 1, 2024, the Commission shall initiate updates to its Planning Rules; and WHEREAS, § 43-1-106(8)(k), C.R.S. authorizes the Commission to make all necessary and reasonable orders, rules, and regulation to carry out its authority and duties; and WHEREAS, § 43-1-1103(5), C.R.S. authorizes the Commission to promulgate rules regarding the formation of the statewide transportation plan through a statewide and regional planning process, and the boundaries of the TPRs pursuant to §43-1-1102(8)(a);

and

WHEREAS, CDOT completed “HB 23-1101: Transportation Planning Region Study” (the Report) and presented the Report and the Report’s recommendations to the Commission on November 15, 2023; and

WHEREAS, the Planning Rules makes use of the statutory definition of Disproportionately Impacted Communities (DIC) and that definition has changed in state statute; and

WHEREAS, the Commission has the authority to conduct a rulemaking hearing or to delegate the authority to an Administrative Hearing Officer for the purposes of conducting the rulemaking hearing, making a complete procedural record of the hearing, and submitting that record and any recommendations to the Commission for its review and action concerning amendments to the Planning Rules; and

WHEREAS, the Commission has established the Planning Rules Coordination Committee (PRCC) to act as liaison for the Commission throughout the rulemaking process, consider the proposed amendments to the Planning Rules and ensure affected and interested parties are provided with notice and opportunity to comment under the requirements of the State Administrative Procedure Act.

NOW THEREFORE BE IT RESOLVED, the Commission authorizes staff and the PRCC to take all necessary actions in accordance with the State Administrative Procedure Act to initiate rulemaking for the purpose of considering amendments to Section 1.11, Section 2 and Section 3 of the Planning Rules, 2 CCR 601-22.

NOW THEREFORE BE IT FURTHER RESOLVED, the Commission delegates its authority to conduct the permanent rulemaking hearing to a CDOT Administrative Hearing Officer to prepare a complete record of the hearing in collaboration with the PRCC and forward said record and proposed rules to the Commission for consideration and adoption.

NOW THEREFORE BE IT FURTHER RESOLVED, the Commission requests that CDOT and the PRCC include in the official rulemaking record the Report as well as all formal, written public comments from stakeholders prior to the Commission taking action to open the Rules and treat those as public comment related to the rulemaking.

Herman Stockinger, Secretary Date

TO: Statewide Transportation Advisory Committee (STAC)

FROM: Darius Pakbaz, Director, Division of Transportation Development Marissa Gaughan, Manager, DTD Multimodal Planning Branch

DATE: December 14, 2023

SUBJECT: Multimodal Transportation Planning Overview

Purpose

This memo provides the STAC with a broad overview of multimodal transportation planning in Colorado.

Action

No action is required. This agenda topic is for informational and discussion purposes only.

Background

CDOT conducts long-range multimodal planning activities and outreach to identify what Coloradoans need from their transportation system over a 20-year planning horizon. CDOT adopted the 2045 Statewide Transportation Plan in August 2020 which identified safety, mobility, and asset management as the key overarching themes of the plan. Also adopted in the Summer of 2020 were 10 Regional Transportation Plans, 10 Regional Transit Plans, the 2045 Statewide Transit Plan, and the 10- Year Strategic Project Pipeline (10-Year Plan).

Details

With the near completion of the program distribution process, CDOT will engage in multiple discussions with the STAC throughout 2024 on the development of the 2050 Statewide Transportation Plan which will be developed concurrently with the 2050 Statewide Transit Plan.

Next Steps

STAC will engage in 2050 Statewide Transportation Plan discussions throughout 2024 that will cover topics including but not limited to performance measures, transit priorities and needs, multimodal integration, safety, asset management, and public engagement. CDOT is required to adopt the 2050 Statewide Transportation Plan by August 2025.

Be sure to visit the planning page on the CDOT Website:

YTP.codot.gov

This webpage includes:

- 10-Year Plan**
- 10-Year Plan Story Map**
- 2045 Statewide, Regional, and Transit Long-Range Plans**
- Annual Accomplishment Reports**
- Progress Reports**
- Accountability Dashboard**

You can reach me at:

Marissa Gaughan

Multimodal Planning Branch Manager

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Transportation TPR Meeting
NEXT MEETING NOTICE TPR meeting TBD
FEBRUARY 8, 2024

<https://us06web.zoom.us/j/91122171821>

Video Conference Only