



TRANSPORTATION NEWSLETTER

DATE: AUGUST 2024

Vince Rogalski, Chairman

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Changes to STAC BYLAWS

Statewide Transportation Advisory Committee (STAC) Memorandum

To: Statewide Transportation Advisory Committee (STAC)

From: Darius Pakbaz, Director, Division of Transportation Development

Date: August 1, 2024

Subject: Updated STAC Bylaws

Purpose To update STAC Bylaws so they reflect Transportation Commission Resolution # TC 2024-05-08, 3.03.2.1 (officer term limits) and TC 2024-05-08, 3.03.2.2 (urban and rural representation), along with readability and accessibility improvements.

Action Review the updated STAC Bylaws as written. No action is required at this time.

Background

STAC approved the previous bylaws on October 27, 2020. STAC asked CDOT staff for a draft of the updated bylaws for their review and comment. To this end, the Transportation Commission adopted Resolution #TC 2024-05-08 that contained changes to the Planning Rules (2 CCR 601-22) based on recommendations from the HB23-1101 TPR Boundary Study.

There are two major changes to Planning Rules relevant to the STAC Bylaws:

- “3.03.2.1 In establishing procedures for the appointment of a chairperson and vice chairperson, STAC shall include a provision for term limits for each office so that no individual may serve in either position for more than two consecutive two-year terms.” This change now appears in Article IV, Section 3 of the updated Bylaws.
- “3.03.2.2 To ensure the STAC’s leadership represents both rural and urban Colorado, STAC is encouraged to require that when the chairperson is chosen from a

rural TPR or tribe, the vice chairperson shall be chosen from an urban MPO area, and each position shall rotate so that no consecutive chairpersons or vice chairpersons come from either a rural TPR or tribe, or urban MPO area consecutively. CDOT staff is seeking guidance on how STAC members would like to consider updating the STAC Bylaws based on the above changes to the Planning Rules.” This change now appears in Article IV, Section 11 of the updated Bylaws.

Next Steps

STAC Bylaw changes require both a 2/3 vote and a two-week notice. CDOT staff anticipates action to approve the updated Bylaws in October, ahead of the election of officers.

Lastly, staff recommends that Transportation Planning Regions (TPRs) consider a similar timeline for updating their governing documents.

Draft Revised STAC Bylaws

Bylaws of the Statewide Transportation Advisory Committee

August 1, 2024

Article I – Name

The name of this committee shall be the Statewide Transportation Advisory Committee (STAC)

Article II – Objective

The Statewide Transportation Advisory Committee provides advice to both the department and the commission on the needs of the transportation systems in Colorado, including but not limited to budgets, transportation improvement programs, the statewide transportation improvement program, transportation plans, and state transportation policies, and shall review and provide comment to both the department and the commission on all regional transportation plans submitted for the transportation planning regions. The activities of the committee shall not be construed to constrain or replace the Project Priority Programming Process (4P), formerly known as the county hearing process.

The Statewide Transportation Advisory Committee reviews and comments on all regional and statewide transportation plans submitted by the transportation planning regions and/or the Colorado Department of Transportation.

Article III – Members

Section 1. Each Transportation Planning Region (TPR) shall select a representative to the STAC pursuant to §43-1-1104 C. R. S. (1991).

Section 2. Each Transportation Planning Region shall select alternate(s) to provide representation, in the case of the absence of the STAC representative.

Section 3. The Ute Mountain Ute and Southern Ute Indian Tribes may each appoint voting members to the STAC.

Section 4. A TPR must notify the Director of the Division of Transportation Development (DTD) in writing the name, title, mailing address, telephone number, and electronic mail address of any change in STAC representation **prior to the next scheduled STAC meeting or within 30 days, whichever is sooner.**

Section 5. The chairperson of the Transit and Rail Advisory Committee (TRAC) shall be a non-voting member of STAC and is entitled to name an alternative representative in the event the chairperson is unable to attend a STAC meeting and both individuals shall be included by the Department in distributions of all STAC correspondence and notifications. The DTD Division Director shall be notified in writing of the name, title, mailing address, telephone number, and electronic mail address of the STAC representative and alternative representative within thirty (30) days of selection.

Article IV – Officers

Section 1. The Offices of the STAC shall consist of a Chairperson and a Vice-Chairperson.

Section 2. The Chairperson shall preside at all meetings of the STAC. The Chairperson shall represent STAC with the Transportation Commission. The Chairperson shall work with CDOT staff on agenda setting. The Chairperson shall be a member of the STAC and shall hold office **for no more than two (2) consecutive two-year terms.**

Section 3. The Vice-Chairperson shall, in the case of the absence or disability of the Chairperson, perform the duties of the Chairperson. The Vice-Chairperson shall be a member of the STAC **and shall hold office for no more than two (2) consecutive two-year terms.** In the absence of both the Chairperson and the Vice-Chairperson, **the members present at a meeting of the STAC shall select a Chair pro tem to**

preside over such meeting.

Section 4. The officers shall perform the duties described in the parliamentary authority under Roberts Rules of Order, and any duties described in these bylaws.

Section 5. The officers shall be elected by vote at a regularly scheduled STAC meeting to serve a term of 2 years or until their successors are elected. Their term of office shall begin upon adjournment of the regular meeting during which the election took place.

Section 6. Elections shall be held at the STAC meeting in May in even-numbered calendar years, starting in calendar 2026. If a May meeting is not held, the elections should be held at the next meeting thereafter.

Section 7. In the event, the Chairperson should resign from the STAC, the Vice-Chairperson shall assume the position until the end of the term.

Section 8. In the event the Vice-Chairperson also resigns, a special election will take place at the next scheduled STAC meeting.

Section 9. No person shall hold office if he/she is not a representative, and no representative shall hold more than one office at one time.

Section 10. Each TPR or Tribal Entity shall cast one vote for the chairperson and vice chairperson.

Section 11. To ensure the STAC's leadership represents both rural and urban Colorado, when the chairperson is chosen from a rural TPR or tribe, the vice chairperson shall be chosen from an urban MPO area, and each position shall rotate so that no consecutive chairpersons or vice chairpersons come from either a rural TPR or tribe, or urban MPO area consecutively, whenever possible during the election process, encouraging equal distribution of the officer positions between rural and urban Colorado.

Article V – Meetings

Section 1. A regular meeting of the STAC shall be held at least quarterly.

Section 2. A notice, meeting materials, and agenda will be sent to each STAC member by the Division of Transportation Development (DTD) for regular meetings at least one

week in advance. Emergency agenda items may be considered with a majority vote of the STAC members.

Section 3. All meetings of the STAC shall be open to the public.

Section 4. The majority of the membership shall constitute a quorum. A majority vote of the members present shall be required to carry any motion. A representative may participate via phone, internet or in-person.

Section 5. Meetings may be held virtually, in-person or a combination.

Article VI – Records

The records of the STAC shall be public records and shall be open for public inspection.

Minutes shall be recorded for all STAC meetings and shall be approved by the STAC. After approval by the STAC, minutes shall be made a part of the STAC record.

Article VII – Amendment

These bylaws may be amended at any regular or special meeting of the STAC by a two-thirds vote of the membership, provided that previous notice of the amendment was given to all members at least two weeks in advance.

Article VIII – Ad Hoc Committee

Ad Hoc committees can be formed by STAC or appointed by the Chairperson as necessary.

TRANSIT

Transportation Commission Memorandum

To: The Transportation Commission

From: Kay Kelly, Chief of Innovative Mobility; Paul DesRocher, Director of DTR

Date: Wednesday, August 14, 2024

Subject: Transit Connections Study

Purpose

To provide an update on the Transit Connections Study (TCS) project.

Action

Informational

Background

The TCS aims to provide a strategic vision for a statewide transit network as part of a transformational, interconnected multimodal system. This includes improving and expanding the Bustang Family of Services and ensuring seamless connections between state-funded services and with local and regional transit/mobility providers. The study has concluded the literary review of the current state of transit and is transitioning into the gap analysis.

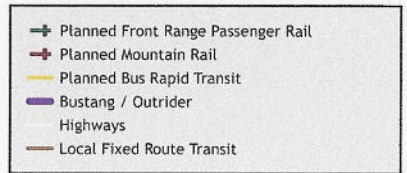
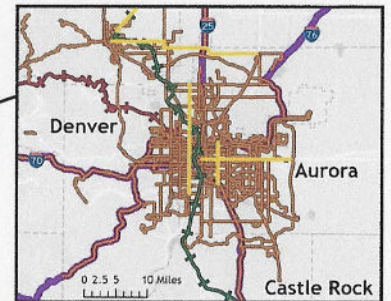
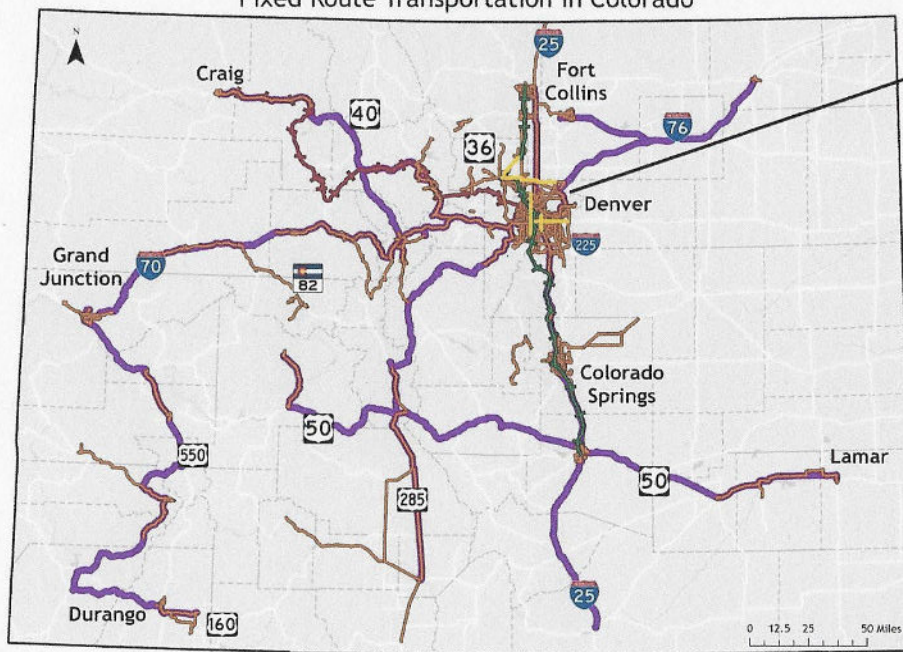
Next Steps

The TCS is anticipated to be completed by December 2024 and additional updates will be provided to the Commission as the project advances.



Current State of Transit

Public Transportation Snapshot:
Fixed Route Transportation in Colorado



Transportation TPR Meeting
NEXT MEETING NOTICE TPR meeting
August 29, 2024
1:30 to 3:30pm
Hybrid