



1. **CALL TO ORDER and INTRODUCTIONS**–Meeting was called to order at 12:34 pm.
 - a. **Staff:** Michelle Haynes (R10 Director), Nancy Murphy (SBRC Director), Corey Bryndal (Broadband Director), Brian Bowler (AAA Director), Courtney Tribble
 - b. **In-Person Board Members:** Mayor John Clark (Town of Ridgway, Chair EC), Mayor Pro Tem Dave Frank (City of Montrose, Vice Chair EC), Commissioner Michelle Nauer (Ouray County, EC), Council Member Jack Gilbride (Town of Mt. Village), Vince Rogalski (GVTPR Chair)
 - c. **Remote Board Members:** Commissioner Jonathan Houck (Gunnison County), Mayor Dave Roberts (Town of Lake City, EC), Commissioner Kris Holstrom (San Miguel County, Past Chair EC), Commissioner Greg Levine (Hinsdale County), Elyse Ackerman-Casselberry (City of Delta, EC), Commissioner Roger Rash (Montrose County, EC)
2. **APPROVAL OF AGENDA ITEMS**

ACTION ITEM: Motion to approve Agenda M/S: Michelle Nauer/Jonathan Houck, as accepted. None opposed. Motion passed unanimously.
3. **APPROVAL OF MINUTES for August 2024, Executive Committee Meeting**

ACTION ITEM: Motion to approve minutes: M/S: Michelle Nauer/Jonathan Houck, as accepted. None opposed. Motion passed unanimously.
4. **REPORTS:**
 - a. **ED/Financial Reports | Michelle Haynes**
 - i. Financial Report
 1. The accounting team is still working on the fiscal year end, so did not bring financial statements for this meeting.
 2. Received a PO for an OEDIT grant of \$40,000 for the Regional Grants Navigator (RGN) Program. It will need to be spent by April and will allow us to extend the program beyond January and expand what we can work on with the additional funds.
 3. We are considering submitting a request to reduce the match for the RSVP and Senior Companion Program grants to 0% rather than 10%. That would mean that we would have to reduce the budget for those programs.
 - ii. Executive Director Report
 1. Federal guidelines have changed regarding the de minimis indirect rate (for programs that do not have a negotiated indirect/admin rate for federal grants—the rate will move from 10% to 15%, which will help with recovery of administrative/overhead expenses.
 2. The amount to capitalize expenses (versus direct expense) has changed from \$5,000 to \$10,000. The accounting team is recommending a change in the procurement policy to move our capitalization amount to \$10,000 as well, and also increase the amount for dual check signatures.
 3. Also requesting to update the Executive’s Director authority to sign grant documents to keep the date current.

ACTION ITEM: Motion to approve an update to the procurement policy to increase the capitalization of expenses from \$5,000 to \$10,000: M/S: Michelle Nauer/Dave Roberts. None opposed. Motion passed unanimously.

ACTION ITEM: Motion to approve check signing policy with a single signer to a limit of \$10,000: M/S: Michelle Nauer/Kris Holstrom, as accepted. None opposed. Motion passed unanimously.

ACTION ITEM: Motion to renew the policy that allows the Executive Director to sign on behalf of the board for grant contracts and amendments. M/S: Michelle Nauer/Dave Roberts. None opposed. Motion passed unanimously.

iii. Community Development

1. Enterprise Zone: We are recommending two Enterprise Zone Contribution Projects for board approval. Both projects are with organizations that currently have active projects in our region.
 - a. HopeWest: Workforce Development and Operations: the project focuses on the upskilling of the workforce with tuition reimbursements to those who complete upskilling certifications.
 - b. Colorado Flights Alliance: Transportation Operations- the project focuses on the transportation of tourists to the region and of the workforce outside of the region.

ACTION ITEM: Motion to approve Enterprise Zone Contribution Projects for HopeWest and Colorado

Flights Alliance: M/S: Dave Frank/Michelle Nauer. None opposed. Motion passed unanimously.

2. Regional Grants Navigator
 - a. DOLA is still deciding if there will be funding for Year 3 of the program.
 - b. The \$40,000 grant from OEDIT will help extend the program through April 2025 if funding from the state is not received to continue the Regional Grants Navigator (RGN) program.

b. **Small Business Resource Center | Nancy Murphy**

- i. SBDC/Business Cultivator
 1. Cultivator currently has 7 kitchen clients. We have capacity for 8-10 clients depending on the usage of each client.
 2. Callie is working on a refined Start-Up Programming for businesses as we see more start-ups coming in and more requests about how to start a new business.
 3. Each month we typically include training numbers, but the reporting system is not working by county and so that report was not included this month. We did have 19 trainings last month.
- ii. Business Loan Fund (BLF)
 1. The team and the BLF Committee have reviewed new Loan Policies that have not been updated since 2014. The BLF met earlier today to review, and that process should be completed next month.
 2. We will be closing a loan for the Egyptian Theater in Delta. It will add to the downtown vitality in Delta. They are purchasing a restaurant that is next door to the theater and their goal is to create an event center.
 3. The loan fund has several past due accounts; we also have some active loans that we are considering a modification to provide additional time for review and the business to adjust to economic conditions. We did send a loan to an attorney last month for write-off and that was approximately \$20,000.
 4. Mayor John Clark mentioned that the Business Revitalization Committee in Ridgway meets on Thursdays, and they would be interested in having someone come to speak about the BLF.

c. **Area Agency on Aging | Brian Bowler**

- i. The team is reviewing additional grant opportunities through foundations to help supplement the budget shortfalls.
- ii. Senior Meals, Transportation, and Life Alerts currently have wait lists based on need.
- iii. SHIP (State Health Insurance Assistance Program) Medicare, we have two counselors that fast tracked their certification to help with Medicare Open Enrollment starting October 15th. Dr. Doug Speedie and Betty Coyne are going to increase our capacity to take calls to help folks navigate their Medicare choices.
- iv. RSVP and Telluride Foundation grants have both been submitted.
 1. The Telluride Foundation supports our senior programs in the West End. With the additional funding for the area, we do not have a Wait List for services there.
 2. The RSVP Program grant is to support our programs in Ouray and San Miguel counties. We currently serve those counties with our existing funds, but we do not have direct funding for those counties; the new grants are to expand the funding.
- v. The team had a visit from the regional and national staff of AmeriCorps to review the Senior Companion Program. We currently have 28 senior companion matches; it does take some time to

gain traction with the program. We have people interested in hosting a Senior Companion, but we need more volunteers to be Senior Companions.

- vi. We are working on the Handy Helper program available in Delta and want to expand it to Montrose.

d. Broadband | Corey Bryndal

- i. Expansion Project R10 to Denver & Salt Lake City
 - 1. Working on perfecting the cabling and preparing the splicing equipment and the routing gear is getting staged.
 - 2. Visited our sites along I-70 last week.
 - 3. University Corporation for Atmospheric grant will bring services to Western from Front Range GigaPop.
- ii. We have strong demand from the ISPs (service providers) in the region.
- iii. We have equipment from our existing network that is aging out and we are looking for funding to update that.
- iv. We are adding remote access to the network.
- v. We have an RFP (Request for Proposals) developed for a Network Operator to assist with network management.
- vi. Mt Crested Butte made their decision to award the contract to construct the fiber link from Crested Butte to Mt Crested Butte.
- vii. All the construction in Lake City is complete and now ready for Gunnison County Electric to use it at the sub-station anchor, as well as middle mile available for other providers and anchor institutions.

e. GVTPR - Gunnison Valley Transportation Planning Region | Vince Rogalski

- i. STAC (Statewide Transportation Advisory Committee) will be electing officers next month. There will be both a new Chair and Vice Chair. Vince has served as Chair of STAC for the last 20 years.
- ii. PD14 (Policy Directive 14) will set goals for aspects of the upcoming Transportation Planning process. STAC did not move forward with approving the policy due to disagreements on the goals; however, the Transportation Commission can still approve it.
- iii. CDOT receives federal funding for the highways and FHWA (Federal Highway Administration) gives ratings to the drivability of the highways. Colorado's highways are rated 94% bad. If they receive a rating of 95% or worse, they will be forced to use the funding to increase that rating before they can receive any additional funding, so funds are being directed to maintenance of those roads.
- iv. We hosted the GVTPR meeting at the end of August and awarded All Points Transit the \$70,000 allocated to them in the last round of MMOF (Multi Modal Options Fund) funding because they were able to wait on that funding until this round was available.
- v. On October 17th we have another TPR meeting that is focused on MMOF. There is a significantly less amount of funding available for projects in this round of MMOF than in the previous round. CDOT recommends we have a committee that reviews each of the applications and scores them all based on several factors.
- vi. There will be a meeting on November 14th for the 2nd meeting for the GVTPR Planning to start deciding what projects are in the 10-Year Plan and the 2050 Plan.

ACTION ITEM: Motion to approve Reports; M/S: Dave Frank/Michelle Nauer. None opposed. Motion passed unanimously.

5. ADJOURNMENT

- a. The meeting was adjourned at 1:07pm