



1. **CALL TO ORDER and INTRODUCTIONS**–Meeting was called to order at 12:03 pm.
 - a. **Staff:** Michelle Haynes (R10 Director), Nancy Murphy (Small Business Development Director), Brian Bowler (AAA Director), Courtney Tribble (Community Development), Aris Freeborn (Accounting)
 - b. **In-Person Board Members:** Mayor Dave Frank (City of Montrose), Commissioner Mike Lane (Delta County), Commissioner Craig Fuller (Delta County), Mayor Paige Smith (Town of Paonia), Vince Rogalski (GVTPR Chair), Commissioner Sue Hansen (Montrose County), Council Member Jim Gelwicks (City of Gunnison), Linda Riba (Montrose County private appointee), Colleen Hannon (Gunnison County private appointee)
 - c. **Remote Board Members:** Commissioner Lance Warning (San Miguel County Commissioner), Mayor Greg Hart (Cedaredge), Kami Collins (Colorado OEDIT)
 2. **APPROVAL OF AGENDA ITEMS**
 - a. **ACTION ITEM: Motion to approve Agenda M/S Jim Gelwicks / Sue Hansen, as accepted.** None opposed. Motion passed unanimously.
 3. **APPROVAL OF MINUTES for April 2025, Executive Committee Meeting**
 - a. **ACTION ITEM: Motion to approve minutes: M/S: Mike Lane/Sue Hansen, as accepted.** None opposed. Motion passed unanimously.
 4. **ACTION ITEM: OFFICER ELECTIONS**
 - a. Chair – Dave Frank
 - b. Treasurer - Michelle Nauer
 - c. Vice Chair - Sue Hansen
 - d. Past Chair - John Clark
- ACTION ITEM: Motion to approve Officer Elections: M/S: Colleen Hannon/Page Smith, as accepted.** None opposed. Motion passed unanimously.
5. **FY 2026 Budget**
 - a. AAA (Area Agency on Aging)
 - I. Budget is based on January 2025- March 2025.
 - II. AAA continues to see cuts in funding, as a result \$350k- \$400K has been cut from the budget.
 - III. ARPA funding is no longer available, and the state is not reallocating \$2 million in AAA funding.
 - IV. AAA services have been targeted to focus on seniors who have the highest need for services. A waitlist has been established.
 - V. Options Counselor contracts have been reduced. In particular, the Volunteers of America (VOA) has been cut from \$130k to \$100k. Software contracts have been reduced; the staff is utilizing other options for managing services.
 - VI. The president has removed the Ombudsman program from his proposed budget, but it is still included in the current funds.
 - VII. AmeriCorps (RSVP-Retired Senior Volunteer Program and Senior Companion) match has been approved to move to zero, reducing the budget, but freeing up other funds that were being utilized for match.
 - VIII. The Telluride Foundation continues to provide funding to West End senior centers and is anticipated to remain stable.
 - b. Community Development
 - I. Anticipated Economic Development Administration (EDA) planning grant funds have been allocated in the budget. We have not received funding for April, and we are unsure if the funding will be backdated.
 - II. The Grants Navigator program has been funded through October, with the possibility of extending to the end of the year.
 - III. The Department of Local Affairs (DOLA) mini grant of \$50k will be rolled out soon.
 - c. TPR (Transportation Planning Region)

- I. State funding has been reduced to \$21k, which was previously \$30k while Vince was the State Transportation Advisory Committee (STAC) chair.
- d. Small Business Resources
 - I. We are currently waiting for the Small Business Association Technical Assistance (SBA-TA) application to be released. In the past it was available June 1st. Typical funding is \$280k- \$300k and is utilized to provide support to small local businesses.
 - II. The USDA (Department of Agriculture) funding supports the operation of the Olathe Cultivator. It is set to end in September this year. We are requesting, and expecting, an 18- 24-month extension.
- e. Broadband
 - I. Capital expenditure is not included in the budget.
 - II. We have \$2.5 million in remaining funds to draw down for the expansion project.
 - III. We will be returning \$1.8 million for the broadband Gunnison project as we were not able to find match or partners to complete the project in the County.
 - IV. We currently bill \$360k annually for broadband services and are estimating this to double in the coming year with a revenue of \$720k.
 - V. The broadband project should break even by June 2026 and will be reevaluated at that time for sustainability.
 - VI. Department of Local Affairs (DOLA) funding for the Director TA will end 12/31/25. The state swept DOLA Energy Impact Assistance (EIAF) funds, and we are anticipating no funding for next year for broadband from the state.
 - VII. The increase in expenses is due to the I-70 expansion project.
- f. Administration and Operations
 - I. A salary increase of 3.5% is budgeted for cost of living.
 - II. An overall increase of 108% in staffing cost.
 - III. We have not established an indirect rate; therefore, we use the standard 15% for federal grants, with direct allocation of larger administrative expenses.
 - IV. Office coordinator positions are currently being evaluated. AAA staff has been reduced.

ACTION ITEM: Motion to approve FY 2026 Budget: M/S: Jim Gelwicks/Mike Lane, as accepted. None opposed. Motion passed unanimously.

6. FY 2025 Audit Engagement Letter

- a. We have asked the auditors to engage earlier in the future due to an RSVP (Retired Senior Volunteer Program) audit finding regarding timeliness of the submission.
- b. We are anticipating \$18k for the audit.

ACTION ITEM: Motion to accept: FY 2025 Audit Engagement Letter M/S: Sue Hansen/Mike Lane, as accepted. None opposed. Motion passed unanimously.

7. Loan Fund Bad Debit Write Off/Collection Options

- a. Attorney action items are located on page 17 of the packet and include recommended county court, mechanisms for collections include interrogatory form, wage garnishments, and bank account garnishments.
- b. Small Business Administration (SBA) requires us to write off delinquent loans at 120 past due. Once marked in default with the SBA, the borrower can no longer qualify for SBA loans.
- c. The Business Loan Fund (BLF) Committee is in support of pursuing legal action on delinquent loans.
- d. We try to work with past due borrowers prior to seeking legal action.
- e. We have collected and sold some Smith Fly Design (SFD) assets. The borrower has filed for personal bankruptcy.
- f. JPilates and Mont+Rose have been sold, along with the business assets. This borrower has three loans. We have filed for a property judgment and bank garnishment.
- g. Pioneer Mechanical has paid in full.
- h. We have filed a property judgment for Lanterns and Lavendar. A stay was filed but has now expired. We would like to re-file the judgment.
- i. Each loan is filed with Colorado Housing and Finance Authority (CHFA) as part of their cash collateral reserve program. The borrower contributes 1%, with a state match. Claims must be submitted within 30 days of a write-off, which increases the need for timely collection actions.

ACTION ITEM: Motion to approve Lond Fund Bad Debit Write off and Collections: M/S: Lynda Riba/Jim Gelwicks, as accepted.
None opposed. Motion passed unanimously.

8. Broadband Capital Needs

- a. Existing equipment in the legacy network is aging out and needs replacement.
- b. We have funding for new projects but not upgrades to existing equipment.
- c. A capital plan has been provided by Eric Hittle with ECHO IT Consulting and includes \$95k - \$120 in critical upgrades.
- d. We would like to borrow from the business loan fund. The broadband project already owes the Loan Loss Reserve \$170 for equipment payback to DOLA.
- e. Other options include utilizing Region 10's LOC with an estimated interest rate of 8%- 9% or taking funds from our cash accounts.

ACTION ITEM: Motion to approve borrowing funds from the Business Loan Fund: M/S: Jim Gelwicks/Sue Hansen, as accepted.
None opposed. Motion passed unanimously.

9. REPORTS:

a. ED/Financial Reports | Michelle Haynes

- i. Financial Report
 - a. Covered in Budget
 - b. March financial statements have been completed and are included in the packet.
- ii. Executive Director Report
 - a. We have submitted a grant application to the Office of Economic Development and International Trade (OEDIT) for a market study.
- iii. Community Development/Enterprise Zone
 - a. Regional Grants Navigator: See report.
 - b. Enterprise Zone: we are still working with communities to ensure all potential areas are included in the state re-designation process.

b. Small Business Resource Center | Nancy Murphy

- i. SBDC/Business Cultivator
 - a. The SBRC team is fully staffed in all programs. This provides opportunities for more community involvement.
 - b. It has been discovered that community resources are being duplicated across the region. We are working on consolidating these resources by starting with Delta County and involving area chambers (Delta and North Fork Valley), One Delta County, Delta Innovation Center, tourism, Grand Mesa Business Guild, and the North Fork Valley Creative Coalition. Callie will focus on the Gunnison area. We have suggested the Montrose group establish activities under the Montrose DART program.
 - c. Our Community Development team created a small business tool kit that includes information such as regional statistics, contacts, permits, licensing, etc. It has been reformatted into a 16-page user manual for communities to make community-specific and post to their websites to help businesses navigate the permit, licensing, etc. process more ease and success.
 - d. We currently have nine (9) kitchen clients and are at 80% capacity. This higher capacity is due to the summer/peak months, which increases food truck and farmer's market activity.
- ii. Business Loan Fund
 - a. The SBA State Directors/Managers meeting is in June.
 - b. We currently have 98 loans, with applications holding strong.

c. Community Living Services | Brian Bowler

- i. Staff changes include Sandy Walker's retirement and Claudette filling Sandy's Ombudsman position. Joe Walker will be leaving us on June 20th to relocate. Kerry, Claudette, and Cece will be stepping in to back fill his position.
- ii. With budget cuts, AAA programs are relying heavily on volunteers to keep programs running.
- iii. We will be saying goodbye to Community Coordinator Diane Obermeyer and will be backfilling her position.

- iv. Medicare changes are impacting local seniors. The Montrose Hospital will no longer be accepting Humana Advantage Plan. Aetna Advantage Medicare changes are still being determined. This will increase hospital costs. United is the only remaining plan in Montrose.
 - v. We currently have three (3) State Health Insurance Program (SHIP) Counselors and will be managed by Brian upon Joe Walker's departure.
- d. **Broadband | Corey Bryndal**
- i. Included in the director's report and request for funds.
 - ii. Proposed upgrades to start immediately.
- e. **GVTPR - Gunnison Valley Transportation Planning Region Committee | Vince Rogalski**
- i. Multimodal Transportation and Mitigation Operations Fund (MMOF)- The state will take back approximately \$71 million in funding. \$900k will be from our regional allocation.
 - ii. The Cedaredge Safe to School routes plan has been funded.
 - iii. The Revitalizing Main Steets program has been paused.
 - iv. Next meeting for continued planning is August 14th. Discussions will include transit connections and the 2050 plan.
 - v. The Blue Mesa Middle Bridge is being worked on/painted at night and is open during the day. Lake Fork Bridge may need additional work.

ACTION ITEM: Motion to approve Reports; M/S: Sue Hansen/Mike Lane, as accepted. None opposed. Motion passed unanimously.

10. ROUNDTABLE

- a. DELTA COUNTY – Mike Lane
 - i. The jail construction has been completed.
 - ii. Resurfacing projects are in progress.
 - iii. The Drive-in movie will be opening soon.
 - iv. Building codes will take effect July 26th. Delta is one of 15 counties in the state that does not currently enforce building codes. Failure to enforce codes could result in a loss of funding.
- b. GUNNISON COUNTY – Jim Gelwicks
 - i. Tourist season is approaching.
 - ii. The Economic Development Planning session will be next month.
 - iii. The 12th Street project has begun and will include resurfacing.
 - iv. The upcoming state taxidermy competition is being held in Gunnison.
 - v. Currently working with Colorado Parks and Wildlife on the Fishing Is Fun grant.
- c. City of Montrose – Dave Frank
 - i. City asphalt patching is currently in progress.
 - ii. The roundabout on Oak Grove has been completed.
 - iii. Public Works new building construction is two (2) weeks ahead of schedule.
- d. Montrose County – Sue Hansen
 - i. The courthouse construction is close to completion.
 - ii. The north campus construction is in progress.
 - iii. The jail remodel has been completed.
 - iv. The county manager and assistant county attorney positions are still open.
 - v. County staff are unsettled due to recent staffing changes.

11. ADJOURNMENT

- a. The meeting was adjourned at 1:51 p.m.