



ENTERPRISE ZONE CONTRIBUTION PROJECT APPLICATION

Application Guidelines

Applications are available to EZ Administrators and Organizations/Contacts to whom the Administrator provides access.

- Projects are for a fixed term and strive to positively shift economic conditions within that term.
- The Organization running the Project must be a non-profit or a governmental entity in good standing with the CO Secretary of State.
- A Project must support at least one of the documented economic development goals for the Region 10 Enterprise Zone.
- A Project must link to job creation and retention and/or business expansion in the broader Enterprise Zone, not only at the Project Organization.
- The Project will generally comply with one of the Types and Categories identified in the application.
- Enterprise Zone administrators may charge fees associated with processing contributions; ask your zone administrator. Region 10 Administrative Fees are 1% of the value of monetary and in-kind contributions plus \$1 per entry approval.

Region 10 Enterprise Zone

The proposed project must align with one or more of Region 10 Enterprise Zone's annual strategic goals. Please select the goal from the following list that best aligns with the proposed project activities.:

- ☐ 1. The region will create thriving businesses and quality jobs, by supporting entrepreneurs and small businesses with training, partnering with economic development focused agencies, access to capital and innovative models of service such as incubators, co-working and innovation centers resulting in increased or new opportunities in the EZ
- ☐ 2. The region will support and strengthen, with education, infrastructure, and facilities, our primary industry clusters: Agriculture, Tourism, Health Care, Natural Resources, Outdoor Recreation and Manufacturing in order to increase the number of quality regional jobs.
- ☐ 3. The region will create vibrant and livable communities to attract and support residents, businesses, and visitors including vibrant downtowns, attainable housing, quality air and transit services, and community facilities to grow population and sales tax.
- ☐ 4. The region will support the expansion of a robust and resilient infrastructure to enhance economies and communities, such as aviation, broadband, public lands, transportation to attract visitors, support residents and businesses measured by public and private investment.
- ☐ 5. The region will promote the development and retention of a skilled and resilient workforce through affordable/attainable workforce housing, training and educational opportunities, access to upskilling, and support for emerging and transitioning workforce, displaced and other vulnerable populations to increase median income.



Organization Information

1. Organization Name:

2. Organization Structure

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501(c)(3)

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501(c)(4)

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501(c)(6)

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Local Government

3. Organization Tax ID#

4. Phone:

5. Website

6. Address:

7. City and County

8. Zip Code

9. Is the project located in an Enterprise Zone? **If no, an additional form will need to be completed to show that the project is in close proximity and benefits the Enterprise Zone.*

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Yes

☐

No

10. Enterprise Zone Contribution Project Name

Supporting Documentation Needed

11. Include a [Certificate of Good Standing](#) from the Colorado Secretary of State

12. Letters of Support (Required: at least one from a local government. More than one LOS from local governments and supporting organizations can help to strengthen an application.)

13. Map of the EZ Area, project location and area impact. (Please use the [Interactive Enterprise Zone Map](#) on OEDIT's website to show the location of project activities within the Region 10 Enterprise Zone.)

Project Details

14. Select the type and category that best fits the project activity.

TYPE (Choose One)

- ☐ **Capital Campaign:** Projects are focused on raising funds for a specific capital project that will serve the broader community. This can include the purchase and/or renovation of a facility.
- ☐ **Operations:** Projects that attract additional resources to programs/services that promote new economic activity in the zone and achieve near-term goals.
- ☐ **Combined Capital/Operations:** at times the goals of a particular Contribution Project may benefit from being both a Capital Campaign and Operations project.

CATEGORY (Choose One)

- ☐ **Community Facility:** projects for new or improved facilities that enhance the local EZ economy. The Project may address a variety of unmet community needs that keep people living in the area and where those residents support local service and retail businesses.
- ☐ **Workforce Housing:** projects that create housing units and/or fund the operations of organizations that are focused on the development and provision of housing within enterprise zones with the objective of retaining and growing the workforce for businesses located within an EZ.
- ☐ **Workforce Development/Job Training:** projects focus on training EZ residents for employment within the EZ. Projects are vocational in nature. Projects should address EZ employment needs and have support from an employer, local government, or workforce center. Ideally, the program will provide a credential or certificate to the trainee.
- ☐ **Visitor Event/Attraction:** projects attract non-resident visitors into the EZ and bring revenue into the EZ community at large. Project may support tourist attractions, museums, fairgrounds or events. These projects should track and document the impact of outside visitors to the EZ.
- ☐ **Infrastructure:** projects may include networks or systems such as water, sewer, transportation, broadband, solar farms, wind farms, EV charging stations, telecommunications and streetscapes that serve the larger public.
- ☐ **Business Assistance:** projects that serve businesses with training, counseling, financing, feasibility studies, and other resources. This may include entrepreneurship programs & Incubators.
- ☐ **Economic Development Organization:** organizations dedicated to the economic development of a region.
- ☐ **Healthcare:** projects may support healthcare operations or capital campaigns when healthcare access is an issue in the community such that it is hindering economic development. A project may support new medical services for an EZ community. The project application must show that the healthcare services are needed to retain or attract an EZ workforce.
- ☐ **Transportation:** projects may support transportation operations or capital campaigns that provide or improve transportation for the EZ workforce. These services may provide public transportation, transportation management, and other transportation services that improve economic conditions within an EZ.

15. Describe the specific activities included in this project. What is being funded with the Enterprise Zone contributions? The first sentence of this narrative must briefly denote how EZ Contributions will be used by the organization. Please provide a brief overview of the organization as well as a bulleted and descriptive list of the organization's activities that will be supported by EZ contributions. (Maximum of 3,000 Characters, 450-500 words):

16. State the Project's overall objective as it relates to the selected economic goal (that you choose in the Region 10 Enterprise Zone section on page 1). The project objectives must be achieved within the project timeframe. Please provide a bulleted list of measurable goals for the project term year-by-year, which the organization will report on progress upon the annual recertification requirement each year the project is active. Measurable goals should include baseline date and anticipated growth measurements throughout the term of the EZ Contribution Project.
(Maximum of 3,000 Characters, 450-500 words)

17. How will project activities and objectives both directly and indirectly support job creation and retention and/or business expansion in the broader Enterprise Zone? Direct job creation/expansion impact information/data must include employment data of the organization applying. Indirect job creation/expansion economic impact information/data must denote how the organization's activity is supporting EZ area jobs and businesses. (Maximum of 3,000 Characters, 450-500 words)

18. Identify any additional resources (Federal, State, Community) supporting this effort.
(Maximum of 1000 Characters, 125-175 words)

19. Date of Enterprise Zone Project Completion (Maximum allowed is the year of application approval plus 5 years) All project applications approved (by the EDC) in the year 2026 have a maximum end date of 12/31/2031.

Community Support

20. Identify the local board(s) or public entity(s) supporting this project.

Project Budget & Expected Contributions

21. What is the Project Budget?

- For Operations Campaigns: this may be a portion of the organization's annual operating budget or the full operating budget and it must align with the project activities denoted in Question 15.
 - For Capital Campaigns: this is the TOTAL budget for the capital project, including contingencies.
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22. Expected value of Monetary Contributions in the 1st year as a Contribution Project ?

23. Expected value of In-Kind Donations in the 1st year as a Contribution Project?

24. What type of in-kind (services, materials, stock, etc.) donations do you plan to accept?

25. What amount, if any will you require as a minimum donation in order for the donor to receive the EZ Contribution Tax Credit? *Cannot be higher than \$250.*

Organization Applicant Attestation

Initial

_____ Organization contacts must be aware of and comply with EZ Contribution Project policies.

_____ I am aware that the highest minimum donation that I may require from a contributor is \$250.00.

_____ I am aware of the \$750,000 tax credit certification limit per project per year, and will monitor contributions certified to stay within this limit.

_____ I am aware that EZ Contribution Project status is at the discretion of the Zone Administrator and the Colorado Economic Development Commission. Project status is generally granted on a calendar year basis with annual re-certification.

_____ I agree to abide by the policies and reporting requirements of the local Enterprise Zone Administrator, the EDC, and the Urban and Rural Enterprise Zone Act (C.R.S. 39-30-101 to 109) as relates to the EZ Contribution Income Tax Credit.

_____ I have read the above and authorize the release of information contained in this application for use in verifying my or the organization's eligibility for the Enterprise Zone Contribution Project Program.

By typing/signing my name below, I do hereby declare that, to the best of my knowledge, the information provided in this form is true, accurate and complete, as of the date shown.

Applicant Name (First & Last)

Date



COLORADO
Office of Economic Development
& International Trade